

# BOARD MEETING MINUTES

Date: September 20, 2022      Time: 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Jessica Waletski called to order the meeting at  
6:09 PM on Tuesday, September 20, 2022

Board Members/Director Present or Absent:

Name	Present/Absent
Brenton Shavers (Executive Director & ExOfficio)	Present
Joanna Schneider (Teacher member/Secretary)	Present
Jessica Waletski (Parent member)	Present
Josh Crosson (Community member)	Present
Erica Ahlgren (Community member)	Present
Richard Nazarian (Community member/Board Chair)	Present
Jessica Intermill (Parent member)	Present
Tyler Burkhardt (Community member)	Present

Name	Position/Role
Erika Sass	Director of Operations

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

Motion	Approve the agenda for September 20, 2022						
Motion	Approve the agenda for September 20, 2022						
Made by	Jessica Waletski	Seconded	Tyler Burkhardt				
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Motion	Approve the minutes for August 16, 2022						
Motion	Approve the minutes for August 16, 2022						
Made by	Tyler Burkhardt	Seconded	Jessica Intermill				
Discussion	Add Tyler Burkhardt as the person who “seconded” the approval of the board meeting minutes from August 16, 2022.						
Discussion	Add Jessica Intermill as the person who “seconded” the approval of the Finance Committee Meeting Minutes for May and June.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

FINANCES

	Approve Finance Committee Meeting Minutes from September 15, 2022						
Motion	Approve Finance Committee Meeting Minutes from September 15, 2022						
Made by	Tyler Burkhardt		Seconded		Jessica Intermill		
Discussion	Edit Minutes: add “aging transportation expenses” to unfinished item “Supplemental report shows”						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve August 2022 Financial Reports						
Motion	Approve August 2022 Financial Reports						
Made by	Tyler Burkhardt		Seconded		Josh Crosson		
Discussion	Jessica Waletski presented the 2022 Financial Reports  Brenton and Tyler will work with BerganKDV to add a working budget to the upcoming financial reports						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	Brenton Shavers provided an update on the start of the school year.						
Discussion	No discussion.						

NEW BUSINESS

	Approve Relicensure Committee Bylaws						
Motion	Approve Relicensure Committee Bylaws						
Made by	Jessica Intermill		Seconded		Tyler Burkhardt		
Discussion	The Governance Committee will annually review these bylaws moving forward.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Discuss World’s Best Workforce / MDE Annual Report, School Goals Framework, MDE SAM Application						
Discussion	School Goals Framework: the Governance Committee is working on updating this document and is planning to present the goals to the full board for approval at the October meeting  World’s Best Workforce / Annual Report: has been submitted  SAM Application: has been submitted and is in process with SAM						

	Statement of Assurances status
Discussion	Brenton and Rich are working on finalizing this submission.

	Board Gathering
Discussion	October 11, 2022 @ Rich's

COMMITTEE MEETING UPDATES

	Approve Governance Committee Minutes from August 16, 2022						
Motion	Approve Governance Committee Minutes from August 16, 2022						
Made by	Josh Crosson	Seconded	Tyler Burkhardt				
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

AUTHORIZER INPUT

none

PUBLIC COMMENT

none

ADJOURNMENT

	Adjourned at 7:27 pm
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Respectfully submitted by

Joanna Schneider