

# BOARD MEETING MINUTES

Date: Tuesday, June 7, 2022      Time: 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Jessica Waletski called to order the meeting at  
6:05 PM on Tuesday, June 7th, 2022

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Director & ExOfficio)	present
Erika Sass (Interim Executive Director, ExOfficio)	present
Joanna Schneider (Teacher member/Secretary)	present
Jessica Waletski (Parent member/Board Chair)	present
Bill Graves (Community member/Treasurer)	present
Josh Crosson (Community member)	present (via Zoom)
Andrea Wenker (Teacher member)	present
Erica Ahlgren (Community member)	absent
Richard Nazarian (Community member)	present

Name	Position/Role
Morgan Brown	Great Minnesota Schools

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

	Approve the agenda for June 7, 2022 with stated changes							
Motion	Approve the agenda for June 7, 2022 with stated changes							
Made by	Jessica Waletski			Seconded	Rich Nazarian			
Discussion	add item 6e: Discuss Carl's farewell celebration							
Vote	6	Yea	6	Nay	0	Abstain	0	
Decision	Motion passed unanimously.							

	Approve the minutes for May 17, 2022							
Motion	Approve the minutes for May 17, 2022							
Made by	Bill Graves			Seconded	Andrea Wenker			
Discussion	none							
Vote	6	Yea	6	Nay	0	Abstain	0	
Decision	Motion passed unanimously.							

FINANCES

	Approve April 2022 Financial Reports						
Motion	Approve April 2022 Financial Reports						
Made by	Andrea Wenker		Seconded		Jessica Waletski		
Discussion	Bill Graves presented the financial reports.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	Erika Sass gave an overview of NECP program toward creating the “world’s best workforce” and other updates						
Discussion	<ul style="list-style-type: none"> <li>- Downstairs tenant lease</li> <li>- Insurance</li> <li>- Social Engineering Insurance</li> <li>- Principal hired</li> <li>- Program overview for next year</li> <li>- Staffing updates</li> <li>- Middle School Field Trip</li> <li>- Academic growth slides overview for this year</li> </ul>						

NEW BUSINESS

	Certify NECP Board Election Results						
Motion	Certify NECP Board Election Results						
Made by	Bill Graves		Seconded		Rich Nazarian		
Discussion	Tyler Burkhardt (community member) - 21votes Joshua Crosson (community member) - 19 votes Richard Nazarian (community member) - 19 votes Jessica Intermill (parent) - 18 votes Laura Pastor (teacher) - 21 votes						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Appoint Joanna Schneider to teacher board member seat (appoint to Andrea Wenker’s open position through 2023)						
Motion	Appoint Joanna Schneider to teacher board member seat (appoint to Andrea Wenker’s open position through 2023)						
Made by	Jessica Waletski		Seconded		Rich Nazarian		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Discuss and approve board officers for next year i. Richard Nazarian - Board Chair ii. Jessica Waletski - treasurer iii. Joanna Schneider - secretary						
Motion	Discuss and approve board officers for next year i. Richard Nazarian - Board Chair ii. Jessica Waletski - treasurer iii. Joanna Schneider - secretary						
Made by	Jessica Waletski		Seconded		Bill Graves		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Policy 692: Assessment Policy						
Motion	Approve Policy 692: Assessment Policy						
Made by	Bill Graves		Seconded		Andrea Wenker		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision							

	Discuss Carl's Farewell Celebration						
Discussion	<ul style="list-style-type: none"> <li>- Joanna to connect with Michelle about using tables, chairs from graduation</li> <li>- Andrea ordering cake</li> </ul>						

COMMITTEE MEETING UPDATES

	Approve Finance Committee Minutes from May 19, 2022						
Motion	Approve Finance Committee Minutes from May 19, 2022						
Made by	Rich Nazarian		Seconded		Joanna Schneider		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Governance Committee Minutes from May 17, 2022						
Motion	Approve Governance Committee Minutes from May 17, 2022						
Made by	Rich Nazarian		Seconded		Andrea Wenker		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Search Committee Minutes from June 2, 2022						
Motion	Search Committee Minutes from June 2, 2022						
Made by	Joanna Schneider		Seconded		Bill Graves		
Discussion	none						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

AUTHORIZER INPUT

none

PUBLIC COMMENT

Morgan Brown (GMS):

- Want to express appreciation to Carl for being a partner school with GMS since the organization began in 2015. GMS values Carl’s insights, support, and leadership in the educational landscape.
- Thank you to board members for their work these past two years in particular, knowing the tremendous challenges the pandemic has brought.
- NECP coming to the end of a three year funding cycle with GMS through “Good to Great”. GMS is interested in continuing partnership in the future.

ADJOURNMENT

Adjourned at 7:28 pm.
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Respectfully submitted by,

Joanna Schneider