

BOARD MEETING MINUTES

Date: July 19, 2022 Time: 6:00 PM
Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Richard Nazarian called to order the meeting at 6:04pm PM on Tuesday, July 19, 2022

Board Members/Director Present or Absent:

Name	Present/Absent
Brenton Shavers (Executive Director & ExOfficio)	Present
Joanna Schneider (Teacher member/Secretary)	Absent
Jessica Waletski (Parent member/Treasurer)	Present
Richard Nazarian (Community member/Board Chair)	Present
Josh Crosson (Community member)	Absent
Erica Ahlgren (Community member)	Present
Jessica Intermill (Parent member)	Present
Tyler Burkhardt (Community member)	Present

Name	Position/Role
Erika Sass	Director of Operations
Andrea Wenker	NECP - Assessment & MTSS Coordinator

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

	Approve the agenda for July 19, 2022 adding introduction after item 2						
Motion	Approve the agenda for July 19, 2022 adding introduction after item 2						
Made by	Richard Nazarian		Seconded		Erica Ahlgren		
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Introductions of members						
Discussion	Member introduced ourselves						

	Approve the minutes for June 7, 2022						
Motion	Approve the minutes for June 7, 2022						
Made by	Richard Nazarian		Seconded		Jessica Intermill		
Discussion							
Vote	5	Yea	2	Nay	0	Abstain	3

Decision	Motion passed unanimously.
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NEW BUSINESS

	Academic Data Presentation by Andrea Wenker
Discussion	Andrea Wenker reviewed K-1 Reading results. Discussed curriculum experience this past year and plans for next year, switching to SIPPS for K-1 next year, grade 2 will continue to use Being a Reader program.

	Board Member Conflict of Interest agreements
Discussion	All present members signed, Rich will follow up with Joanna and Josh.

	Introduce NECP Charter Contract
Discussion	Will review some components more in depth at a later date, included in this packet for reference.

	Review annual calendar and note upcoming months' activities
Discussion	Rich gave brief overview and noted some highlights. Erika S. will send email for background checks. Rich looking into board retreat.

	Discuss CharterSource proposal
Discussion	Erika working with CharterSource. Brenton will work out details of meeting with CharterSource.

	Approve designation of Brenton Shavers as Identified Official with Authority for MDE					
Motion	Approve designation of Brenton Shavers as Identified Official with Authority for MDE					
Made by		Seconded				
Discussion	Board approval not required, Rich and Erika will coordinate transition from Erika when needed.					
Vote		Yea		Nay		Abstain
Decision						

	Approve Done Right Foods as food vendor for 2022-2023 school year						
Motion	Approve Done Right Foods as food vendor for 2022-2023 school year						
Made by	Jessica Intermill			Seconded	Tyler Burkhardt		
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision							

COMMITTEE MEETING UPDATES

	Approve Governance Committee Minutes from June 21, 2022						
Motion	Approve Governance Committee Minutes from June 21, 2022						
Made by	Jessica Intermill		Seconded		Erica Ahlgren		
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Academic Achievement Committee Minutes from June 23, 2022						
Motion	Approve Academic Achievement Committee Minutes from June 23, 2022						
Made by	Erica Ahlgren		Seconded		Jessica Intermill		
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	<p>Erika and Brenton gave highlights of Brenton's onboarding.</p> <p>Fully staffed for teachers</p> <p>SPED teacher hiring wrapped up today</p> <p>Enrolment and ADM. June ADM 342, we were budgeted at 335. Goal is 385 students. Currently at 355. Kindergarten budget 24 students, one class. Have shifted to two classrooms and teachers as we now have 32 enrolled.</p> <p>Summer projects</p> <ul style="list-style-type: none">- soccer field reseeding and adding sprinklers- adding 3 adjustable basketball hoops- adding 3 exterior windows to exterior rooms with no windows- changing some configurations
Discussion	No discussion.

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

Adjourned at 7:55pm

Respectfully submitted by Jessica Waletski

