

BOARD MEETING MINUTES

Date: November 18, 2021

Time: 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Jessica Waletski called to order the meeting at
6:05 PM on Thursday, November 18, 2021

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Executive Director & ExOfficio)	Present
Erika Sass (Director, ExOfficio)	Present
Joanna Schneider (Teacher member/Secretary)	Present
Jessica Waletski (Parent member/Board Chair)	Present
Bill Graves (Community member/Treasurer)	Present
Josh Crosson (Community member)	Present
Andrea Wenker (Teacher member)	Present
Erica Ahlgren (Community member)	Present
Richard Nazarian (Community member)	Present

Name	Position/Role
Morgan Brown	Great Minnesota Schools

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

	Approve the agenda for November 18, 2021						
Motion	Approve the agenda for November 18, 2021						
Made by	Josh Crosson		Seconded		Bill Graves		
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve the minutes for October 26, 2021						
Motion	Approve the minutes for October 26, 2021						
Made by	Rich Nazarian		Seconded		Jessica Waletski		
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

PUBLIC COMMENT

	none
Discussion	No discussion.

FINANCES

	Approve October 2021 Financial Reports						
Motion	Approve October 2021 Financial Reports						
Made by	Andrea Wenker		Seconded		Josh Crosson		
Discussion	Carl Phillips provided overview of October Financial Reports - working on resolving technical issues in ADM to reflect actual student enrollment (ADM is actually higher than reported)						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

NEW BUSINESS

	Approve Not Pursuing IB Re-authorization						
Motion	Approve Not Pursuing IB Re-authorization						
Made by	Andrea Wenker		Seconded		Erica Ahlgren		
Discussion	Since the last Board Meeting, a staff meeting was held to discuss the potential of not pursuing IB re-authorization and staff had an opportunity to provide feedback through a survey. A parent meeting was also held to discuss this potential. Not a single person expressed concern over the change.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	Director Report						
Discussion	Carl Phillips provided an update on leadership and staffing transitions for the current and upcoming school year. Many great things are happening in classrooms this year.						

	Accept Carl Phillips' Resignation as Executive Director of Northeast College Prep, effective November 21, 2021						
Motion	Accept Carl Phillips' Resignation as Executive Director of Northeast College Prep						
Made by	Josh Crosson		Seconded		Erica Ahlgren		
Discussion	Board consulted Executive Director Succession Plan						
Vote	7	Yea	7	Nay	0	Abstain	0

Decision	Motion passed unanimously.
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	Approve the Appointment of Erika Sass as Interim Executive Director of Northeast College Prep, effective November 22, 2021 with a salary and benefit package to match Carl Phillips' current salary and benefits package						
Motion	Approve the Appointment of Erika Sass as Interim Executive Director of Northeast College Prep, effective November 22, 2021 with a salary and benefit package to match Carl Phillips' current salary and benefits package						
Made by	Josh Crosson		Seconded		Jessica Waletski		
Discussion	Board consulted Executive Director Succession Plan						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

COMMITTEE MEETING UPDATES

	Approve Finance Committee Minutes from November 12, 2021						
Motion	Approve Finance Committee Minutes from November 12, 2021						
Made by	Jessica Waletski		Seconded		Josh Crosson		
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Governance Committee Minutes from November 18, 2021						
Motion	Approve Governance Committee Minutes from November 18, 2021						
Made by	Josh Crosson		Seconded		Jessica Waletski		
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve the Creation of a New Executive Director Search Committee of the Board						
Motion	Approve the Creation of a New Executive Director Search Committee of the Board						
Made by	Jessica Waletski		Seconded		Andrea Wenker		
Discussion	none						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

AUTHORIZER INPUT

none

PUBLIC COMMENT

Morgan Brown: Has the Authorizer been contacted regarding the leadership transitions within the school? (yes)

ADJOURNMENT

Adjourned at 9:18pm

Respectfully submitted by,

Joanna Schneider