

Northeast College Prep

Search Committee Minutes

December 22, 2021 9:00 am

Agenda	Discussion	Action Items
Discuss next steps and schedule	<p>Jessica sent strategic plan</p> <p>Continue to send print documents</p> <ul style="list-style-type: none">- Status of strategic plan would be helpful- Any data- Board reports- Org structure- Job descriptions, consider sending the responsibilities list, would be helpful to identify which are ED responsibilities <p>Timing of meetings</p> <p>Before going to market, search committee will “approve”</p> <p>Actual search components:</p> <ul style="list-style-type: none">- Early meetings will be mechanics, in about a month we can begin bi-weekly check-ins- Share potential candidates and sources- Share potentially helpful contacts, e.g., Scott Flemming- Would like to target and intentionally recruit people of color and ensure equity in our processes and evaluations- Incorporate staff, parents and even student voices<ul style="list-style-type: none">- Identify people to have conversations with – not a town hall forum, which can end up being less focused- Nate will meet with Carl and Erika- Will then meet with teachers, need to identify the group.<ul style="list-style-type: none">- Will begin with the leadership team, then moving to a teacher/staff group made up of interested people- Share names of candidates contacted for interim consideration- If someone is interested, keep building the candidate list and hold until we're ready to reach out	
<p>♦ In Attendance: Bill Graves, Erica Ahlgren, Andrea Wenker, Jessica Waletski, Nate Eklund</p> <p>♦ Meeting adjourned at: 10:00 am</p>		