

BOARD MEETING MINUTES

Date: October 26th, 2021

Time: 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Jessica Waletski called to order the meeting at 6:04 PM on Tuesday, October 26th, 2021

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Executive Director & ExOfficio)	Present
Erika Sass (Director, ExOfficio)	Present
Joanna Schneider (Teacher member/Secretary)	Present
Jessica Waletski (Parent member/Board Chair)	Present
Bill Graves (Community member/Treasurer)	Absent
Josh Crosson (Community member)	Absent
Erica Ahlgren (Community member)	Present
Andrea Wenker (Teacher member)	Present
Rich Nazarian (Community member)	Present

Name	Position/Role
Beth Finch (via Zoom)	CharterSource

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

	Approve the agenda for October 26, 2021						
Motion	Approve the agenda for October 26, 2021						
Made by	Andrea Wenker		Seconded		Joanna Schneider		
Discussion	none						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve the minutes for September 28, 2021						
Motion	Approve the minutes for September 28, 2021 with stated changes						
Made by	Jessica Waletski		Seconded		Rich Nazarian		
Discussion	change “pending teacher” to “pending NECP Board Member” for Andrea Wenker’s attendance						
	change “previous school” to “previous school year” in Public Comment						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

FINANCES

	Approve September 2021 Financial Reports						
Motion	Approve September 2021 Financial Reports						
Made by	Rich Nazarian		Seconded		Andrea Wenker		
Discussion	Carl Phillips presented the September 2021 Financial Report Current enrollment: 340 10 new students set to begin classes in the next week or two (enrollment projected to be at 350 soon)						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Fund Balance Transfer of \$61,798 for FY21 Food Service Loss						
Motion	Approve Fund Balance Transfer of \$61,798 for FY21 Food Service Loss						
Made by	Jessica Waletski		Seconded		Joanna Schneider		
Discussion	none						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

NEW BUSINESS

	Approve School Policy 420: Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions						
Motion	Approve School Policy 420: Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions						
Made by	Andrea Wenker		Seconded		Erica Ahlgren		
Discussion	none						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision							

	Approve Carl Phillips as the Identified Official with Authority for NECP						
Motion	Approve Carl Phillips as the Identified Official with Authority for NECP						
Made by	Andrea Wenker		Seconded		Rich Nazarian		
Discussion	board members will need to sign this resolution						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision							

	Board Skills Analysis Survey
Discussion	Jessica will send out a board skills analysis survey to be reviewed by the Governance Committee for board recruitment and development purposes.

COMMITTEE MEETING UPDATES

	Approve Finance Committee Minutes from October 25th, 2021						
Motion	Approve Finance Committee Minutes from October 25th, 2021						
Made by	Joanna Schneider		Seconded		Jessica Waletski		
Discussion	none						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Governance Committee Minutes from October 19th, 2021						
Motion	Approve Governance Committee Minutes from October 19th, 2021						
Made by	Rich Nazarian		Seconded		Erica Ahlgren		
Discussion	none						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	Erika Sass and Carl Phillips provided the Director Report						
Discussion	<ul style="list-style-type: none"> - discussed enrollment challenges for 2021-2022 - discussed process for handling COVID and potential COVID cases this year - discussed potential changes to curriculum to help prioritize academic needs, particularly due to challenges of pandemic - discussed Authorizer inquiry into out-of-field licensing question 						

AUTHORIZER INPUT

none

PUBLIC COMMENT

none

ADJOURNMENT

	Adjourned at 8:26pm
--	---------------------

Respectfully submitted by Joanna Schneider