

# BOARD MEETING MINUTES

Date: August 17, 2021      Time: 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Jessica Waletski called to order the meeting at  
6:14 PM on Tuesday, August 17, 2021

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Executive Director & ExOfficio)	Absent
Erika Sass (Director, ExOfficio)	Present
Joanna Schneider (Teacher member/Secretary)	Present
Jessica Waletski (Parent member/Board Chair)	Present
Bill Graves (Community member/Treasurer)	Present
Josh Crosson (Community member)	Present
Erica Ahlgren (Community member)	Absent

Name	Position/Role
Scott Flemming	NECP Affiliated Building Company (ABC)
Andrea Wenker	Teacher at NECP

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

	Approve the agenda for August 17, 2021					
Motion	Approve the agenda for August 17, 2021					
Made by	Bill Graves	Seconded	Jessica Waletski			
Discussion	none					
Vote	4	Yea	4	Nay	Abstain	
Decision	Motion passed unanimously.					

	Approve the minutes for July 20, 2021					
Motion	Approve the minutes for July 20, 2021					
Made by	Bill Graves	Seconded	Jessica Waletski			
Discussion	none					
Vote	4	Yea	4	Nay	Abstain	
Decision	Motion passed unanimously.					

## FINANCES

	Approve Preliminary June Financial Reports.					
Motion	Approve Preliminary June Financial Reports.					

Made by	Jessica Waletski	Seconded	Joanna Schneider				
Discussion	ADM is on track for what was predicted for the upcoming school year.						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

NEW BUSINESS

	Affiliated Building Company (ABC) Intro / Overview						
Discussion	Scott Flemming, a member of the NECP ABC board of directors, gave an update on NECP's ABC. The state has approved the 501c3 status of the ABC. The transition from EPI to the ABC is slated to happen in September 2021.						

	Authorize Carl Phillips to act as the Identified Official with Authority (IOwA) for Northeast College Prep						
Motion	Move to Authorize Carl Phillips to act as the Identified Official with Authority (IOwA) for Northeast College Prep						
Made by	Jessica Waletski	Seconded	Josh Crosson				
Discussion							
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Modify exceptions language on teacher salary scale						
Motion	Move to modify language from "Special Education teacher salary subject to negotiation" to "Special Education, World Language, and Secondary Math teacher salary subject to negotiation" on the teacher salary scale.						
Made by	Jessica Waletski	Seconded	Josh Crosson				
Discussion	Modify the teacher salary schedule to include World Language and Secondary Math teacher salaries to be negotiable because they are are considered "hard to fill" positions						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Board Membership Updates						
Discussion	Amanda Jagdeo (teacher member) resigned her position as a teacher at NECP and thus resigned her position as an NECP board member. The board still meets the requirements of our by-laws for a minimum number of board members and also has potential board members in the pipeline who may be appointed to the board to fill vacancies in the coming months.						

	Background Checks						
Discussion	NECP is switching vendors for background checks, so all board members will need to consent to a new round of background checks.						

	In-person Meetings	
Discussion	The Governor's executive orders regarding virtual vs. in-person board meetings during the pandemic have ended, so beginning in September, board meetings will resume in-person at NECP.	

COMMITTEE MEETINGS UPDATES

	Approve Finance Committee Minutes from August 13, 2021						
Motion	Approve Finance Committee Minutes from August 13, 2021						
Made by	Joanna Schneider	Seconded	Jessica Waletski				
Discussion	none						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

	Approve Governance Committee Minutes from August 17, 2021						
Motion	Approve Governance Committee Minutes from August 17, 2021						
Made by	Josh Crosson	Seconded	Bill Graves				
Discussion	none						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

DIRECTOR REPORT

	Director Report (Erika Sass)	
Discussion	<ul style="list-style-type: none"> <li>- Shared 2021-2022 Math and Literacy Equitable Outcomes goals</li> <li>- Enrollment at 376, but shifts are expected in the coming weeks. Budgeted at 360.</li> <li>- Kindergarten enrollment has increased, so we are adding additional section of Kindergarten (2 sections total)</li> <li>- New staff training began on Monday, August 16th</li> <li>- Navigating staffing shifts that have arisen over the summer</li> <li>- Discussed summer school outcomes and potential plans for next year</li> <li>- Discussed plans for technology and school supplies for the upcoming school year</li> </ul>	

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

CLOSED SESSION

Review executive director performance evaluation

ADJOURNMENT

Adjourned at 7:45pm

Respectfully submitted by Joanna Schneider