

# BOARD MEETING MINUTES

Date: July 21, 2020 Time: 6:00 PM  
 Location of Meeting: 300 Industrial Blvd. NE  
 (Via Zoom)

Call to order: The Board Chair, Joanna Schneider called to order the meeting at  
 6:15 PM on Tuesday, July 21, 2020

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Executive Director & ExOfficio)	P
Erika Sass (Director, ExOfficio)	P
Courtney Carter (Community Member)	P
Joanna Schneider (Teacher member/Board Chair)	P
Jessica Waletski (Parent member)	P
Bill Graves (Community member)	P
Josh Crosson (Community member)	P
Whitney McKinkley (Teacher member)	P
Scott Murphy (Community member)	P
Amanda Jagdeo (Teacher member)	P

Name	Position/Role

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

	Approve Agenda							
Motion	Move to approve agenda with stated changes							
Made by	Josh Crosson		Seconded		Whitney McKinley			
Discussion	Add new item 4d shift other numbers in order: Approve acceptance PPP loan and grant Carl Phillips authority to create a bank account and manage the PPP loan.							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

	Approve Board Meeting Minutes from May 19, 2020							
Motion	Move to approve Board Meeting Minutes from May 19, 2020							
Made by	Courtney Carter		Seconded		Whitney McKinley			
Discussion								
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

## NEW BUSINESS

	Certify results of June 1-30 Board Member Elections						
Motion	Move to certify results of June 1-30 Board Member Elections						
Made by	Bill Graves		Seconded		Jessica Waletski		
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Election of Officers						
Motion	Motion to approve nominations of board officers and chairs by Joanna Schneider as follows: Jessica Waletski as Board Chair, Bill Graves as Chair of Finance Committee, Josh Crosson as Chair of Governance Committee, Whitney McKinley as Chair of the Academic Committee and Courtney Carter as Board Secretary						
Made by	Courtney Carter		Seconded		Bill Graves		
Discussion							
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Update on COVID-19 Implications and Planning for 2020-2021 School Year						
Discussion	Team reviewing options and planning scenarios for fall, waiting for Governor Walz announcement to finalize plans. Kindergarten enrollment is lower than expected. Reviewing budget changes for staffing for summer school, technology costs, other expenses for COVID-19 response and prep. NECP was approved for a PPP loan. Board discussed learning options for fall and the impact on various members of the NECP community (students, teachers, staff, families and their associates).						

	Approve acceptance of PPP loan and grant Carl Phillips authority to create a bank account and manage the PPP loan.						
Motion	Move to approve acceptance of PPP loan and grant Carl Phillips authority to create a bank account and manage the PPP loan.						
Made by	Josh Crosson		Seconded		Jessica Waletski		
Discussion							
Vote	8	Yea	6	Nay	1	Abstain	1
Decision	Motion passed						

	Discuss Response to SAM letter dated April 29, 2020						
Discussion	Letter included in board meeting packet for review						

	Accept donation from Ciresi Walburn Foundation						
Motion	Move to accept the donation from Ciresi Walburn Foundation						
Made by	Courtney Carter	Seconded		Scott Murphy			
Discussion	Grant offered for response to COVID-19						
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Board Conflict of Interest Statement						
Discussion	Please sign and send back to Joanna Schneider						

	Board Self Assessment						
Discussion	Please complete before next board meeting						

COMMITTEE MEETING UPDATES

	Approve Governance Committee Meeting Minutes from July 21, 2020						
Motion	Move to approve Governance Committee Meeting Minutes from July 21, 2020						
Made by	Joanna Schneider	Seconded		Amanda Jagdeo			
Discussion							
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve Policy 102: Equal Opportunity Education						
Motion	Move to approve Policy 102: Equal Opportunity Education						
Made by	Jessica Waletski	Seconded		Courtney Carter			
Discussion							
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

DIRECTOR REPORT

	Director report						
Discussion	No discussion.						

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

	Adjourn						
Motion	Move to adjourn at 8:15pm						
Made by	Josh Crosson		Seconded		Bill Graves		
Discussion							
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Jessica Waletski