

# BOARD MEETING MINUTES

Date: April 21, 2020 Time: 6:00 PM  
Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Joanna Schneider called to order the meeting at  
6:04 PM on Tuesday, April 21, 2020

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Executive Director & ExOfficio)	P
Erika Sass (Director, ExOfficio)	P
Courtney Carter (Community Member)	P
Joanna Schneider (Teacher member/Board Chair)	P
Jessica Waletski (Parent member)	P
Bill Graves (Community member)	P (out early)
Josh Crosson (Community member)	P (in late)
Whitney McKinkley (Teacher member)	A
Scott Murphy (Community member)	P (out early)

Name	Position/Role
Liz Wynne	SAM Authorizer
Nick Taintor	BerganKDV

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

	Approve Agenda						
Motion	Move to approve agenda						
Made by	Jessica Waletski	Seconded	Scott Murphy				
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve board meeting minutes from March 17, 2020						
Motion	Move to approve board meeting minutes from March 17, 2020						
Made by	Courtney Carter	Seconded	Scott Murphy				
Discussion							
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

## FINANCES

	Approve March 2020 Financial Reports						
Motion	Move to approve March 2020 Financial Reports						
Made by	Courtney Carter	Seconded		Bill Graves			
Discussion							
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Preliminary Budget Overview 2020-2021						
Discussion	Reviewed preliminary budget overview, formal budget will be discussed next month						

	Preliminary Staffing Plan for 2020-2021						
Motion	Move to approve Staffing plan for 2020-2021						
Made by	Jessica Waletski	Seconded		Courtney Carter			
Discussion							
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

#### NEW BUSINESS

Subject	Discuss COVID-19 Implications						
Discussion	No discussion, reviewed in prior agenda items						

Subject	NECP Contract Goals - COVID-19						
Discussion	SAM Authorizer will amend charter contract agreement to omit “contract goals (academic and non-academic) year specific, 2020-2021.”						

Subject	Bellwether Success Plan Review Report from January 2020						
Discussion	Reviewed results, feedback and recommendations						

Subject	Insurance Verification Check-in						
Discussion	Verification complete						

#### COMMITTEE MEETING UPDATES

Subject	Approve Finance Committee Meeting Minutes from April 16, 2020						
Motion	Move to approve Finance Committee Meeting Minutes from April 16, 2020						
Made by	Bill Graves	Seconded		Courtney Carter			
Discussion							
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Discuss Policy 220: Board Self-Evaluation						
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Discussion	Discussed and noted areas to review language.
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DIRECTOR REPORT

Subject	Director report
Discussion	COVID-19 implications discussed; \$21,000 grant from Great Minnesota Schools for COVID-19-related technology costs (devices and platforms); met with a group of parents for engagement; K enrollment update; construction planned for summer.

AUTHORIZER INPUT

Consider potential cost/savings balance in transportation actions  
 Consider structure of ELL staffing and instructional coaches  
 Happy to hear focus on IB in staffing  
 Carl and Erika provided update on distance learning

PUBLIC COMMENT

None

ADJOURNMENT

Subject	Adjourn						
Motion	Move to adjourn at 7:48						
Made by	Courtney Carter	Seconded		Joanna Schneider			
Discussion							
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Meeting adjourned at 7:48						

Respectfully submitted by Jessica Waletski