

# Finance Committee Meeting Minutes

January 16, 2020  
12:00-1:00 pm

Agenda	Discussion	Action Items
Approve Agenda		Meeting called to order at 12:00 pm
December 2019 Financial and Management Reports	Discussed dashboard items; tracking percentage of year and percentage of budget. Discussed attendance trends. Services provided by Illuminate.	Recommend approval of both reports.
<b>Review and Discuss Committee Goals, assign tasks, if applicable</b> 1. Evaluate and refine proposed financial dashboard with key performance indicators. 2. Develop options to address cash-flow need. 3. Evaluate money-saving opportunities/infrastructure. 4. Brainstorm options for long-term staffing and budgetary issues. 5. Write a development plan (grant management issue).	2. --anything else NECP can do in terms of receiving state reimbursement in timely manner? --our payment of invoices/longest window of time for cash-flow flexibility? --checking in on recruitment/timing/advertising --school tours; student enrollment for kindergarten 3. --Checking on costs of various contracts/programs 4. --Request specific meeting(s) with Carl and Erika to discuss needs/finances of school 5.--Development plan/grant management --CP tracks this process currently --overall structure of executive duties/director goals	

- ◆ In Attendance: Courtney Carter, Jessica Waletski, Scott Murphy
- ◆ Meeting adjourned at 12:54 pm.
- ◆ **Next Committee Meeting: Thursday February 13, 2020 12:00-1:00**