BOARD MEETING MINUTES

Tuesday, January 15, 2019, 6:00 PM Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Joanna Schneider called to order the meeting at 6:12 PM on Tuesday, January 15, 2019

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Courtney Carter (Treasurer)	P
Joanna Schneider (Teacher member/Board Chair)	P
Jessica Waletski (Parent member)	P
Bill Graves (Community member)	P
Julie Edmiston (Community member)	P

Name	Position/Role				
Patti Kronk	Board Liaison				
Nick Taintor	Accountant - Bergankdv				
Liz Wynne	Authorizer				

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

Subject	Approve Jai	Approve January 15, 2019 Agenda								
Motion	Approve Jan	Approve January 15, 2019 Agenda with changes.								
Made by	Bill	Sill Seconded Julie								
Discussion										
Vote	3	3 Yea 3 Nay 0 Abstain 0						0		
Decision	Motion passed unanimously									

Subject	Approve Mi	Approve Minutes from December 15, 2018 Agenda								
Motion	Approve Min	pprove Minutes from December 15, 2018								
Made by	Jessica	ssica Seconded Julie								
Discussion										
Vote	3	Yea 3 Nay 0 Abstain 0								
Decision	Motion pass	Motion passed unanimously								

FINANCIAL REPORT

Subject	Approve December 2018 Financial Report						
Motion	Approve December 2018 Financial Rep	oort					
Made by	Julie	Seconded	Bill				

Discussion	We are at 32'	We are at 327 ADM and tracking at 49.8%.								
Vote	4	Yea 4 Nay 0 Abstain 0								
Decision	Motion pass	lotion passed unanimously								

NEW BUSINESS

Subject	Approve Pers	Approve Personnel Recommendations						
Motion	Approve Pers	Approve Personnel Recommendations						
Made by	Bill	Bill Seconded Jessica						
Discussion	candidate inte	Resignation of Middle School Teacher received 1/3/19. An offer was extended and accepted by a candidate interviewed. Candidate has 5 years of teaching experience within a Middle School, and will start 1/22/19.						
Vote	4	Yea 4 Nay 0 Abstain 0						
Decision	Motion passed unanimously							

Subject	Approve Poli	Approve Policies – 427, 520						
Motion	Approve Poli	Approve Policies – 427, 520						
Made by	Courtney	Courtney Seconded Bill						
Discussion	updated in De	lessica has reviewed all policies in place for Northeast College Prep. Existing policies were updated in December 2017. Policies 616 and 806 to be brought to the Finance Committee Meeting for further review.						
Vote	4	Yea 4 Nay 0 Abstain						
Decision	Motion passed unanimously							

COMMITTEE MEETING UPDATES

Subject	Approve Fin	Approve Finance Committee Meeting Minutes of December 13, 2018								
Motion	Approve Dec	Approve December 13, 2018 Finance Committee Meeting Minutes								
Made by	Julie	ulie Seconded Jessica								
Discussion										
Vote	4	Yea 4 Nay 0 Abstain 0								
Decision	Motion passed unanimously									

Subject	Governance Committee Meeting Update
Discussion	The Performance review has been updated with the contract to be effective from August-
	August. 360 Review to be done in May 2019. It was recommended to hire an
	Organizational Consultant to assist with structure.

DIRECTOR REPORT

Subject	Approve Ch	Approve Charter Renewal Goals							
Motion	Approve Cha	Approve Charter Renewal Goals with discussed changes							
Made by	Jessica	essica Seconded Julie							
Discussion	Discussed a	Discussed additional changes							
Vote	3	3 Yea 3 Nay 0 Abstain 0							
Decision	Motion passed unanimously								

Subject	Facility Update
Discussion	In discussions with various sources to build out the lower level. This would possibly happen in Fall of 2020.

Subject	Organizational Structure for 2019-2020
Discussion	Carl has met with an Organizational Consultant, and feels positive about this. MN Great Schools
	will fund the Organizational Consultant.

Subject	Discuss Monthly Dashboard
Discussion	Current enrollment is now at 335. A correction was noted to the "Student Retention" - 2018-2019 % of Returning Students is 88% vs. 73%.

AUTHORIZER INPUT

Ms. Liz discussed the Monthly Dashboard and suggested adding academic information. Additional questions were asked pertaining to the possibility of increasing Board Member's in order to cover area's where strengths are needed. Complimented the fund raising capabilities, but questioned if this would cease, would the school be able to sustain with building renovations, and expenditures. Ms. Liz also asked what programs are offered to new enrollment students in order to support them with the transition.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

Subject	Adjourn									
Motion	Adjourn at 8:03pm									
Made by	Jessica			Seconded		Bill	Bill			
Discussion										
Vote	3	Yea	3	Nay	0		Abstain	0		
Decision	Motion passed unanimously									