BOARD MEETING MINUTES

Tuesday, January 16, 2018, 6:07 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Joanna Schneider called to order the meeting at

6:07 PM on Tuesday, January 16,2018.

Board Members/Director Present or Absent:

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| Name | Present/Absent |
| Carl Phillips (Director & ExOfficio) | P |
| Erika Sass (Assistant Director, ExOfficio) | P |
| Mohamed Elmi (Parent Member) | P |
| Katia Colon-Holmers (Community member) | P |
| Courtney Carter (Treasurer) | P |
| Joanna Schneider (Teacher member/Board Chair) | P |
| Jessica Waletski (Parent member) | P |
| Joe Cole (Teacher member/Secretary) | P |
| Jenna McKenney (Teacher member) | A |
| Bill Graves (Community member) | P |

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| Name | Position/Role |
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Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

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| Subject | **Approve January 16 agenda** | | | | | | | | |
| Motion | Approve the agenda with stated changes | | | | | | | | |
| Made by | Bill Graves | | | | Seconded | | Jessica Waletski | | |
| Discussion | Add: Approve Relay Graduate School of Education Summer Programming | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| Subject | **Approve Board minutes from December 19, 2017** | | | | | | | | |
| Motion | Approve the December 19, 2017, minutes | | | | | | | | |
| Made by | Courtney Carter | | | | Seconded | | Mohamed Elmi | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

NEW BUSINESS

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Subject | **Approve December 2017 Financial Packet** | | | | | | | | |
| Motion | Approve December 2017 Financial Packet | | | | | | | | |
| Made by | Katia Colon-Holmers | | | | Seconded | | Jessica Waletski | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| Subject | **Approve Policy 534 School Meal Payment** | | | | | | | | |
| Motion | Approve Policy 534 School Meal Payment | | | | | | | | |
| Made by | Jessica Waletski | | | | Seconded | | Katia Colon-Holmers | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| Subject | **Approve Policy 721 Uniform Grant Guidance Policy** | | | | | | | | |
| Motion | Approve Policy 721 Uniform Grant Guidance Policy | | | | | | | | |
| Made by | Katia Colon-Holmers | | | | Seconded | | Bill Graves | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| A | **Acknowledge receipt of “High Quality Charter School” designation from Minnesota Department of Education** |
| Discussion |  |

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| Subject | **Approve Maternity Leave for Joanna Waggoner-Norquest** | | | | | | | | |
| Motion | Approve maternity leave for Joanna Waggoner-Norquest | | | | | | | | |
| Made by | Courtney Carter | | | | Seconded | | Katia Colon-Holmers | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| Subject | **Approve Relay Graduate School of Education Summer Programming** | | | | | | | | |
| Motion | Approve Relay Graduate School of Education Summer Programming | | | | | | | | |
| Made by | Courtney Carter | | | | Seconded | | Mohamed Elmi | | |
| Discussion |  | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

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| A | **Review Board Members’ Training Needs to Plan Future Trainings** |
| Discussion |  |

DIRECTOR REPORT

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| Subject | **Recruitment/Enrollment Update** |
| Discussion | Recruitment: 28 kindergarteners currently enrolled for next year |

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Motion | Adjourn at 7:14 | | | | | | | | |
| Made by | Jessica Waletski | | | | Seconded | | Bill Graves | | |
| Discussion | None | | | | | | | | |
| Vote | 7 | Yea | 7 | Nay | | 0 | | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | | | |

Respectfully submitted by Joe Cole