

Tuesday, May 16, 2017, : PM
Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Interim Board Chair, Joanna Schneider called to order the meeting at 6 : 08PM on Tuesday, May 16, 2017.

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Mohamed Elmi (Parent Member)	A
Katia Colon-Holmers (Community member)	P
Courtney Carter (Treasurer)	P
Joanna Schneider (Teacher member/Interim Board Chair)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member/Interim Secretary)	A
Jenna McKenney (Teacher member)	P
Bill Graves (Community member)	P

Name	Position/Role

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

	Approve May 16 agenda						
Motion	Approve the agenda with stated changes						
Made by	Courtney Carter		Seconded		Katia Colon-Holmers		
Discussion	New Business: Add Item between A and B “academic update”. -						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve Board minutes from March 22, 2017						
Motion	Approve the March 22, 2017, minutes						
Made by	Courtney Carter			Seconded	Katia Colon-Holmers		
Discussion	Revise “respectfully submitted by Joe Cole”. Change Katia’s attendance from absent to present at 6:00pm.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

NEW BUSINESS

	Approve March 2017 Financial Report						
Motion	Approve March 2017 Financial Report						
Made by	Katia Colon-Holmers		Seconded		Redouane Elattaoui		
Discussion	Nick Taintor (BKDA) walked through the March and April financial reports.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Accept Donations						
Motion	Accept donations from Paula Roe, Jeff and Rachel Bartieson, Ruth and Arthur Roza.						
Made by	Courtney Carter		Seconded		Katia Colon-Holmers		
Discussion	Accepted with gratitude.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Acknowledge 2017 MN Finance Award
Discussion	

	Approve staffing plan for 2017-18						
Motion	Approve staffing plan for 2017-2018						
Made by	Bill Graves		Seconded		Redouane Elattaoui		
Discussion	Board discussed staffing needs for 2017-18.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve budget for 2017-18						
Motion	Approve budget for 2017-2018						
Made by	Katia Colon-Holmers		Seconded		Redouane Elattaoui		
Discussion	Change budget enrollment from 325 to 315. Projected surplus \$103,579						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

DIRECTOR REPORT

	Recruitment/Enrollment Update
Discussion	<p>Current Enrollment: 262</p> <p>ADM: 260.12</p> <p>Budgeted: 264</p>

	Academic update
Discussion	- Discussed results of end of year testing.

Update on Strategic Planning

BOARD HOUSEKEEPING AND STRATEGIC PLANNING

	Update on Strategic Planning
Discussion	<ul style="list-style-type: none">- Discussed preliminary implications of strategic planning research findings- Discussed board responsibilities

	Board Elections
Discussion	<ul style="list-style-type: none">- Discussed dates for upcoming elections: June 4-5, 2017.- Courtney Carter and Redouane Elattaoui are up for re-election.

	Board Committees
Discussion	<ul style="list-style-type: none">- Discuss formation of potential committees- Formed 3 committees: Governance, Finance, and Academic committees.

	July Board Meeting Date
Discussion	<ul style="list-style-type: none">- July 25, 2017.

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 8:21pm							
Made by	Bill Graves			Seconded		Redouane Elattaoui		
Discussion	None							
Vote	6	Yea	6	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

Respectfully submitted by Jenna Mckenney