NECP
Northeast
College Prep

Board Meeting Agenda
March 15, 2016
6:00 p.m.

1. Call to Order
2. Approve Agenda*
3. Minutes from February 16, 2016*
4. Building update
5. Finances
    a. Approve February 2016 Financial report*
6. New Business
    a. Approve personnel recommendations*
    b. Approve $50,000 technology grant from The Minneapolis Foundation
    c. Discuss June board elections*
7. Director Report
    a. Announcement of NECP as recipient of MDE Finance Award for 2nd consecutive year
    b. Enrollment report
    c. 2016-17 Recruitment report
    d. Academic report
    e. Parent survey results*
8. Student Achievement Minnesota (SAM) Authorizer Input
9. Public Comment
10. Adjourn

*indicates written materials regarding this topic in the board packet.
Future agenda items:

Northeast College Prep Mission
Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

BOARD MEETING MINUTES

Tuesday, February 16, 2016: 6:14 PM

Location of Meeting: Northeast College Prep

Call to order: The Board Chair, Emily Goff called to order the meeting at 6:14 PM on Tuesday, February 16, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	P
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Melissa Storbakken (Secretary)	P
Katia Colon-Holmers (Community member)	A
Courtney Carter (Treasurer)	A
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member)	P

Guests and Community Members Present:

Name	Position/Role
Lauren Peterson	Parent of a kindergarten student at NECP
Kevin Peck	KW Commercial

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

Subject	February 16, 2016					
Motion	add (b) to building search – due diligence expenses for 300 Industrial Blvd. add (c) to building search – listing Taylor site for sublease add (b) to finances - stipends for building search					
Made by	Melissa Storbakken		Seconded	Joanna Schneider		
Discussion	None					
Vote	6	Yea	6	Nay	0	Abstain 0
Decision	Motion passed unanimously					

Subject	Minutes from January 19, 2016					
Motion	Approve January 19, 2016 minutes as presented					
Made by	Emily Goff		Seconded	Courtney Carter		
Discussion	None					
Vote	6	Yea	6	Nay	0	Abstain 0
Decision	Motion passed unanimously					

Subject	**Letter of Intent and Reimbursement Agreement for CSDC Property Corporation**						
Motion	Approve the Letter of Intent and Reimbursement Agreement for CSDC Property Corporation						
Made by	Melissa Storbakken			Seconded		Redouane Elattaoui	
Discussion	The only changes to this LOI and Reimbursement Agreement compared to the ones from the previous months are the new building address and the building specific info. (square footage) for the 300 Industrial Blvd. site.						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	**Due diligence expenses for 300 Industrial Blvd.**						
Motion	Approve *Due Diligence* expenses for 300 Industrial Blvd. up to $50,000.						
Made by	Courtney Carter			Seconded		Emily Goff	
Discussion	Phase I environmental study, new land survey, appraisal, possible phase II environmental study, and architect design fees						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	**Listing for sublease agreement for Taylor site**						
Motion	The board grants KW Commercial permission to list the Taylor site for sublease.						
Made by	Melissa Storbakken			Seconded		Joanna Schneider	
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

FINANCES

Subject	**January 2016 Financial Report**						
Motion	Accept the January 2016 financial report as presented						
Made by	Courtney Carter			Seconded		Redouane Elattaoui	
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	**Stipend for building search**						
Motion	Provide a stipend of $4,000 for each of Erika and Carl for the tremendous efforts put forth to find and secure a building for NECP.						
Made by	Emily Goff			Seconded		Melissa Storbakken	
Discussion	Thank You!						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

NEW BUSINESS

Subject	**New Board Member – Bob Kreisher**						
Motion	Add Bob Kreisher as a new board member for NECP.						
Made by	Melissa Storbakken			Seconded		Joanna Schneider	
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	**Personnel Recommendations**						
Motion	Approve the personnel recommendations with noted changes						
Made by	Melissa Storbakken			Seconded		Joanna Schneider	
Discussion	Change Eric Golder to .8 SPED Para and .2 Academic Interventions						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	**Director Evaluation**
Discussion	Emily will meet with Carl to go through the checklist and then the board members will fill out the questionnaire for Carl's review.

Subject	**Transportation Contract**
Discussion	Discussion of the current bus vendor and their safety/inspection records.

DIRECTOR REPORT

Subject	**Recruitment/Enrollment Report** **Intervention Program** **Interim Assessments** **Licensure for Director**
	Current enrollment for 15-16 is 188 ADM is 189.4 Budgeted at 190 Kindergarten is full! Waitlists at all grades
	Currently 53% of students are being served by intervention staff. This does not count the students being served by volunteers at the school.
	Currently in the middle of the interim assessments, FAST assessments and ACCESS testing
	Carl needs 11 credits to get his principals license

AUTHORIZER

Subject	**Student Achievement Minnesota**
Discussion	March 10th will be the site visit.

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 7:25 PM						
Made by	Melissa Storbakken			Seconded		Redouane Elattaoui	
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Melissa Storbakken

Northeast College Prep
Minneapolis, Minnesota
District 4219

February 2016 Financial Statements

Prepared by:
Nick Taintor, CPA
Senior Financial Manager

Northeast College Prep
Minneapolis, Minnesota

February 2016 Financial Statements

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Northeast College Prep
Minneapolis, Minnesota

February 2016 Financial Statements

Executive Summary

Overall

The working budget projects revenues exceeding expenditures in all funds by $97,095. School Leadership is budgeting state revenues based on 190 students. See enrollment summary on page 11 for an update on monthly enrollment.

Year to date, 58.8% of expenditures have been spent, as compared to being 66.7% and 66.7% of the way through the fiscal year and school year, respectively.

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the audited ending information as of June 30, 2015.

Cash and Investments through February are a positive $296,602.

State holdback for 2015-2016 fiscal year is estimated to be a receivable of $180,809 at time of this report. This amount is based on a 10% holdback amount and will be paid back during fiscal year 2017.

Salaries and Wages Payable represents the proportion amount as of this reporting period owed to staff who receive a paycheck during the summer. This is based on an estimated amount at end of the reporting period.

Accounts Payable represent amounts due for invoices received but not paid as of the end of the period.

Payroll Deductions and Contributions represent amounts prepaid for taxes and benefits as of the end of the period on behalf of the employees.

Statement of Revenue and Expenditures

This report shows the adopted budget approved for the year, the revised budget, the working budget, and year to date activity (revenues and expenditures).

Per review of the percent of budget column on pages 6 through 8, there is nothing significant to note for this report.

Statement of Cash Flows

School leadership continues to monitor the cash flow of the School, nothing is significant to note for this month.

Supplemental Information

Reports are provided that show the enrollment summary, checks that were written during the month, receipts that were received, and journal entry transactions that were recorded.

Please feel free to contact Nick Taintor at ntaintor@bkda.org should you have questions related to the financial statements.

NORTHEAST COLLEGE PREP
Minneapolis, MN

Balance Sheet
As of February 29, 2016

	Audited Balance June 30, 2015	Ending Balance
Assets		
Current Assets		
Cash and Investments	49,612	296,602
Accounts Receivable	0	0
Due from Building Company		0
State Aids Receivable	246,796	0
Current Year State Holdback Receivable		180,809
Federal Aids Receivable	91,188	0
Prepaid Expenses and Deposits	53,474	21,811
Total Current Assets	**441,070**	**499,222**
Total All Assets	**441,070**	**499,222**
Liabilities and Fund Balance		
Current Liabilities		
Salaries and Wages Payable	46,540	65,012
Line of Credit Payable	85,000	0
Accounts Payable	11,765	1,350
Payroll Deductions and Contributions	12,814	(7,474)
Total Current Liabilities	**156,120**	**58,888**
Fund Balance		
Fund Balance 7-1-2015	284,951	284,951
Net Income To Date	0	155,384
Total Fund Balance	**284,951**	**440,334**
Total Liabilities and Fund Balance	**441,070**	**499,222**

NORTHEAST COLLEGE PREP
Minneapolis, MN

Statement of Revenues and Expenditures
As of February 29, 2016

66.7% of year complete

	FY 2016 Adopted Budget 190 ADM	FY 2016 Revised Budget 190 ADM	FY 2016 Working Budget 190 ADM	Year to Date Activity	Percent of Working Budget
General Fund - 01					
Revenues					
State Revenues					
General Education Aid	1,727,177	1,741,144	1,757,127	1,210,219	68.9%
Charter School Lease Aid	183,001	183,001	243,000	40,526	16.7%
School Land Trust Endowment Aid	5,379	5,379	5,379	2,392	44.5%
Literacy Incentive Aid	0	0	4,621	0	0.0%
Special Education Aid	251,712	251,712	251,712	73,947	29.4%
Other Revenue from State Agencies	0	7,524	7,524	7,524	100.0%
Estimated State Holdback Amount	0	0	0	180,809	
Total State Revenues	**2,167,269**	**2,188,760**	**2,269,363**	**1,515,416**	**69.2%**
Federal Revenues					
CSP Grant	200,000	319,584	319,584	86,988	27.2%
Title Programs	76,281	70,031	70,031	25,736	36.8%
Special Education Aid	17,700	23,098	23,098	14,253	61.7%
Total Federal Revenues	**293,981**	**412,713**	**412,713**	**126,977**	**30.8%**
Local Revenues					
Miscellaneous Revenues	10,800	13,800	13,800	40	0.3%
Donations and Gifts	50,000	195,000	255,000	205,931	80.8%
Total Local Revenues	**60,800**	**208,800**	**268,800**	**205,971**	**98.6%**
Total Revenues	**2,522,050**	**2,810,273**	**2,950,876**	**1,848,365**	**65.8%**
Expenditures					
Salaries and Wages	864,682	985,033	985,033	642,256	65.2%
Employee Benefits	242,111	275,809	275,809	158,506	57.5%
Contracted Services	195,864	212,868	212,868	115,290	54.2%
Communications Services	12,000	12,000	12,000	5,947	49.6%
Postage	3,000	3,000	3,000	300	10.0%
Utilities	20,000	20,000	20,000	11,852	59.3%
Property and Liability Insurance	9,274	9,274	9,274	3,739	40.3%
Repairs and Maintenance	1,000	1,000	7,500	5,708	76.1%
Contracted Transportation (including Field Trips)	278,360	292,000	292,000	207,273	71.0%
Staff Development	20,000	2,500	5,000	4,930	98.6%
Student Field Trips	7,600	4,000	4,000	380	9.5%
Building Lease (Lease of Space)	203,334	203,334	270,000	152,502	56.5%
Other Rentals and Operating Leases (Copier)	0	1,000	3,000	2,543	84.8%
Non-Instructional Supplies	15,000	16,000	21,000	19,628	93.5%

NORTHEAST COLLEGE PREP
Minneapolis, MN

Statement of Revenues and Expenditures
As of February 29, 2016

66.7% of year complete

	FY 2016 Adopted Budget 190 ADM	FY 2016 Revised Budget 190 ADM	FY 2016 Working Budget 190 ADM	Year to Date Activity	Percent of Working Budget
Instructional Supplies	0	1,500	1,731	2,082	120.3%
Standardized Tests	3,000	0	0	0	0.0%
Technology Equipment	0	100	250	246	98.6%
Interest Expense	5,000	5,000	1,200	1,011	84.2%
Dues and Memberships Fees	600	600	1,000	1,061	106.1%
State Special Education Program	273,600	273,600	273,600	149,907	54.8%
Federal Special Education Program	17,700	23,098	23,098	14,253	61.7%
Title Program	76,281	70,031	70,031	38,098	54.4%
Planning and Implementation Grant					
300's Purchased Services	50,000	93,631	93,631	55,106	58.9%
400's Supplies & Materials	50,000	100,112	100,112	40,916	40.9%
500's Capital Equipment	90,000	93,973	93,973	21,011	22.4%
800's Other Expenditures	10,000	31,868	31,868	15,618	49.0%
Subtotal Expenditures	**2,448,406**	**2,731,331**	**2,810,978**	**1,670,164**	**59.4%**
Total Expenditures	**2,448,406**	**2,731,331**	**2,810,978**	**1,670,164**	**59.4%**
General Fund Net Income	**73,644**	**78,942**	**139,898**	**178,201**	
Food Services Fund - 02					
Revenues					
State Revenues	20,000	20,000	20,000	3,553	17.8%
Federal Revenues	151,213	151,213	151,213	82,566	54.6%
Total Revenues	**171,213**	**171,213**	**171,213**	**86,118**	**50.3%**
Expenditures					
Salaries & Wages	5,000	9,000	9,000	7,058	78.4%
Employee Benefits	1,000	2,000	2,000	1,069	53.5%
300s Purchased Services	3,000	3,000	3,000	1,317	43.9%
400s+ Food and Supplies	205,016	200,016	200,016	99,492	49.7%
Total Expenditures	**214,016**	**214,016**	**214,016**	**108,936**	**50.9%**
Food Services Fund Net Income	(42,803)	(42,803)	(42,803)	(22,817)	

NORTHEAST COLLEGE PREP
Minneapolis, MN

Statement of Revenues and Expenditures
As of February 29, 2016

	FY 2016 Adopted Budget 190 ADM	FY 2016 Revised Budget 190 ADM	FY 2016 Working Budget 190 ADM	Year to Date Activity	66.7% of year complete Percent of Working Budget
SUMMARY					
Revenues					
State Revenues	2,187,269	2,208,760	2,289,363	1,518,969	66.4%
Federal Revenues	445,194	563,926	563,926	209,543	37.2%
Local Revenues	60,800	208,800	268,800	205,971	76.6%
Total Revenues	**2,693,263**	**2,981,486**	**3,122,089**	**1,934,483**	**62.0%**
Expenditures					
100-200's Salaries, Wages and Benefits	1,112,793	1,271,842	1,271,842	808,889	63.6%
300's Purchased Services	803,432	857,607	935,273	566,887	60.6%
400's Supplies and Materials	273,016	317,628	322,859	162,119	50.2%
500's Equipment	90,000	94,073	94,223	21,257	22.6%
600+ Other (Reimb Costs, Special Ed, Dues, etc.)	383,181	404,197	400,797	219,947	54.9%
Total Expenditures	**2,662,422**	**2,945,347**	**3,024,994**	**1,779,099**	**58.8%**
Total Revenues All Funds	**2,693,263**	**2,981,486**	**3,122,089**	**1,934,483**	**62.0%**
Total Expenditures All Funds	**2,662,422**	**2,945,347**	**3,024,994**	**1,779,099**	**58.8%**
Net Income - All Funds	30,841	36,139	97,095	155,384	
Beginning Fund Balance, All Funds, June 30, 2015	**284,951**	**284,951**	**284,951**	**284,951**	
Projected Fund Balance, All Funds, June 30, 2016	**315,792**	**321,090**	**382,046**	**440,334**	
Fund Balance Percentage (as a % of total expenditure	**11.9%**	**10.9%**	**12.6%**		

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses

Northest College Prep
Cash Flow Statement
FY 2015-2016

	2015-2016 Projected Inflow/Outflow	Actual YTD	Mar-16	Apr-16
Receipt Calculations				
Total State Aids 2015-2016	2,269,363	1,334,607	164,000	163,000
State Holdback Payment from FY 14-15	246,796	246,796	0	0
Other Revenue				
Contributions and Gifts	255,000	205,931	0	0
Miscellaneous Income	13,800	40	2,752	2,752
CSP Revenues	319,584	0	63,917	63,917
Federal Special Ed	23,098	14,253	1,769	1,769
Federal Title	70,031	25,736	8,859	8,859
Food Service	171,213	86,118	17,019	17,019
Total Other Revenue	852,726	332,079	94,316	94,316
Total Revenue	**3,122,089**	**1,913,482**	**258,316**	**257,316**
	3,122,089			
Expenditure Calculations				
Salaries and Benefits	1,260,842	735,750	95,471	95,471
Contracted Services	212,868	115,290	24,394	24,394
Communications Services	12,000	5,947	1,513	1,513
Postage	3,000	300	675	675
Utilities	20,000	11,852	2,037	2,037
Property & Casualty Insurance	9,274	3,739	1,384	1,384
Repairs and Maintenance	7,500	5,708	0	1,792
Contracted Transportation	292,000	207,273	21,182	21,182
Travel and conferences	5,000	4,930	0	0
Student Field Trips	4,000	380	905	905
Building Lease	270,000	152,502	29,374	29,374
Other Rentals and Operating Leases	3,000	2,543	114	114
Non Instructional - Supplies and Materials	21,000	19,628	343	343
Instructional Supplies	1,731	2,082	0	0
Textbooks and workbooks	0	0	0	0
Standardized Tests	0	0	0	0
Furniture and Other Equipment	0	0	0	0
Technology Equipment	250	246	0	0
Interest	1,200	1,011	47	47
Dues and memberships	1,000	1,061	0	0
State Special Ed	273,600	149,907	27,487	27,487
Federal Title Funds	70,031	38,098	6,387	6,387
Federal Special Ed Expenditures	23,098	14,253	2,211	2,211
CSP Grant Expenditures	319,584	132,651	46,733	46,733
Food Service Expenditures	214,016	108,936	26,270	26,270
Total Expenses	3,024,994	1,714,087	286,529	288,321
Budgeted Revenue less Expenditures	**97,095**			
	97,095			
Monthly cash flow surplus (deficit)		199,395	(28,213)	(31,005)
Draw/(Payment) on LOC		0	0	0
Additional Payables and other Balance Sheet Items		47,595	0	0
Beginning Cash Balance (Deficit)		49,612	296,602	268,388
Ending Cash Balance (Deficit)		296,602	268,388	237,383

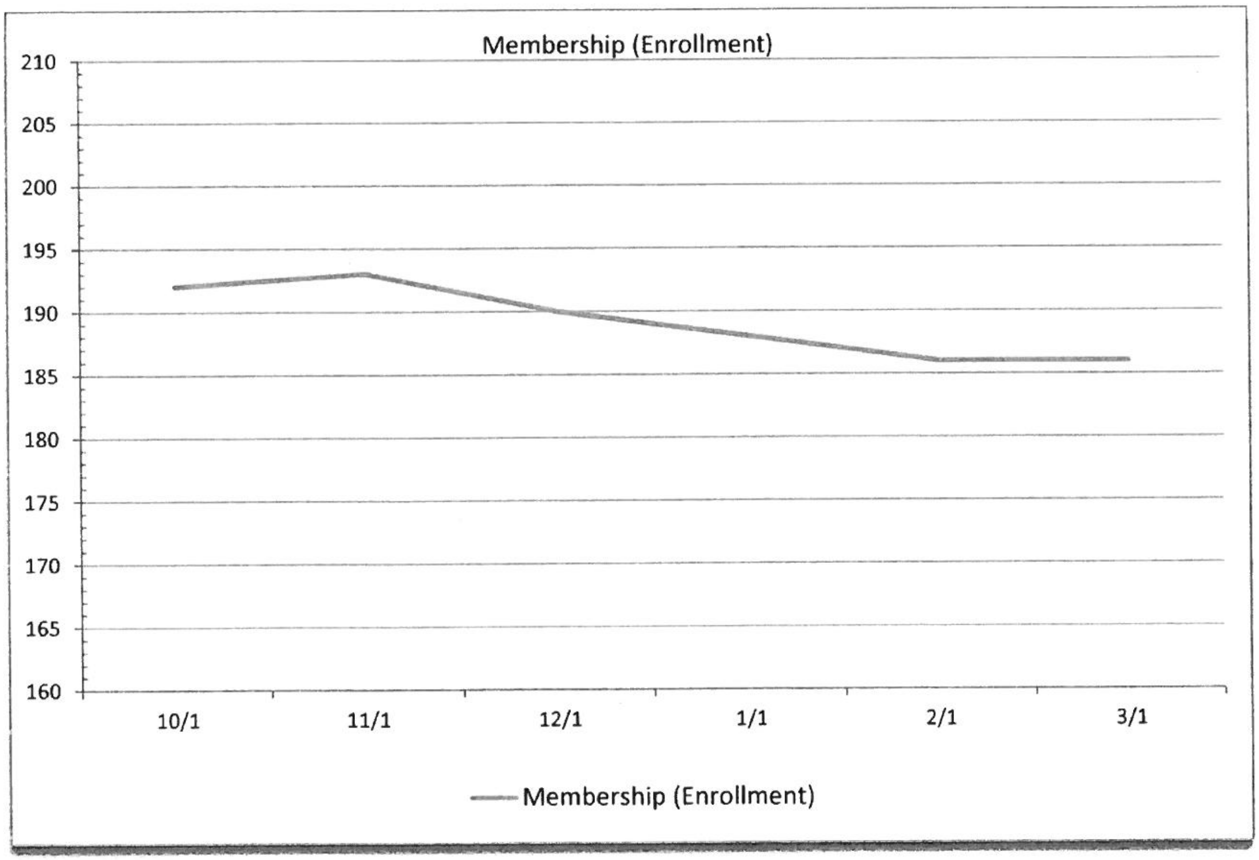
Northest College Prep
Cash Flow Statement
FY 2015-2016

	May-16	Jun-16	Total Cash Flow	Total Budget	Remaining Cash Flow
Receipt Calculations					
Total State Aids 2015-2016	163,000	163,000	1,987,607	2,269,363	281,756
State Holdback Payment from FY 14-15	0	0	246,796	246,796	0
Other Revenue					
Contributions and Gifts	0	0	205,931	255,000	49,069
Miscellaneous Income	2,752	2,752	11,008	13,800	2,792
CSP Revenues	63,917	63,917	255,667	319,584	63,917
Federal Special Ed	1,769	1,769	7,076	23,098	16,022
Federal Title	8,859	8,859	61,172	70,031	8,859
Food Service	17,019	17,019	154,194	171,213	17,019
Total Other Revenue	94,316	94,316	695,049	852,726	157,677
Total Revenue	**257,316**	**257,316**	**2,682,656**	**3,122,089**	**439,433**
Expenditure Calculations					
Salaries and Benefits	95,471	95,471	1,117,635	1,260,842	143,207
Contracted Services	24,394	24,394	212,868	212,868	0
Communications Services	1,513	1,513	12,000	12,000	0
Postage	675	675	3,000	3,000	0
Utilities	2,037	2,037	20,000	20,000	0
Property & Casualty Insurance	1,384	1,384	9,274	9,274	0
Repairs and Maintenance	0	0	7,500	7,500	(0)
Contracted Transportation	21,182	21,182	292,000	292,000	0
Travel and conferences	0	0	4,930	5,000	70
Student Field Trips	905	905	4,000	4,000	0
Building Lease	29,374	29,374	270,000	270,000	0
Other Rentals and Operating Leases	114	114	3,000	3,000	0
Non Instructional - Supplies and Materials	343	343	21,000	21,000	0
Instructional Supplies	0	0	2,082	1,731	(351)
Textbooks and workbooks	0	0	0	0	0
Standardized Tests	0	0	0	0	0
Furniture and Other Equipment	0	0	0	0	0
Technology Equipment	0	0	246	250	4
Interest	47	47	1,200	1,200	0
Dues and memberships	0	0	1,061	1,000	(61)
State Special Ed	27,487	27,487	259,856	273,600	13,744
Federal Title Funds	6,387	6,387	63,644	70,031	6,387
Federal Special Ed Expenditures	2,211	2,211	23,098	23,098	0
CSP Grant Expenditures	46,733	46,733	319,584	319,584	0
Food Service Expenditures	26,270	26,270	214,016	214,016	0
Total Expenses	286,529	286,529	2,861,995	3,024,994	162,999
Budgeted Revenue less Expenditures					
Monthly cash flow surplus (deficit)	(29,213)	(29,213)			
Draw/(Payment) on LOC	0	0			
Additional Payables and other Balance Sheet Items	0	0			
Beginning Cash Balance (Deficit)	237,383	208,170			
Ending Cash Balance (Deficit)	208,170	178,957			

NORTHEAST COLLEGE PREP
Minneapolis, MN

Attendance / Enrollment Report
FY 2015-2016

Membership (Enrollment) as of:										
Grade	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1	End of Year
K	48	48	47	47	47	47				
1	45	46	45	45	42	42				
2	45	45	44	44	43	43				
3	25	25	25	24	24	24				
4	29	29	29	28	30	30				
GRAND TOTAL	192	193	190	188	186	186	0	0	0	0



CHECK DATE	CHECK NUMBER	OBJ	VENDOR	INVOICE DESCRIPTION	AMOUNT
02/02/2016	41724	Consult. Fees / Fees For Svcs	A Chance to Grow	Admin services for IEP 3rd party billing 6.73hrs@$35	235.55
02/02/2016	41725		Assurant Employee Be	Life Insurnace Premiums: February	522.83
02/02/2016	41726	Instructional Splys	Byers, Kayla	Reim: classroom library books	25.56
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: markers	3.31
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: markers and pens	17.24
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: index cards	6.17
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: pens, protector sheets, omni box	35.63
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: sketch book, book ends, clipboard	46.33
02/02/2016	41728	Instructional Splys	Office Depot	Classroom supplies: post it notes	18.69
02/02/2016	41728	Non-Instructional Supplies	Office Depot	Office Supplies: copy paper	95.85
02/02/2016	41729	Instructional Splys	Pavia, Giovanni	Reim: Food for Festial of Nations	31.00
02/02/2016	41729	Instructional Splys	Pavia, Giovanni	Reim: Classroom supplies - cups, yarn, pompoms, pipe cleaners, paper	58.26
02/02/2016	41730	Travel, Conf.& Reg.	Reda, Manar	Reim: Janitorial supplies - cleaning supplies, workroom supplies 10/10-1/27/2016 and mileage	12.20
02/02/2016	41730	Non-Instructional Supplies	Reda, Manar	Reim: Janitorial supplies - cleaning supplies, workroom supplies 10/10-1/27/2016 and mileage	100.18
02/02/2016	41731	Consult. Fees / Fees For Svcs	Steppingstone Develo	January Custodial services	1,800.00
02/02/2016	41731	Operating Leases or Rentals	Steppingstone Develo	February Rent	16,944.80
02/02/2016	41732	Consult. Fees / Fees For Svcs	The Design Partnersh	Code study to see if can use church basement next year, also fees from the City of Minneapolis for prelimanary plan review	2,250.00
02/02/2016	41732	Dues / Memb	The Design Partnersh	Code study to see if can use church basement next year, also fees from the City of Minneapolis for prelimanary plan review	75.00
02/02/2016	41733	Indiv Instructional Sply	Wigant, Sarah	Reim: Sped Supplies: magnets, Brain temper jar, apples to apples, connect 4 12/3-1/18/2016	154.65
02/02/2016	41734		EQUI-VEST Administra	Payroll accrual	1,460.00
02/02/2016	41734		EQUI-VEST Administra	Payroll accrual	20.00
02/10/2016	41735	Utilities	Aspen Waste Systems	Feb Waste and Recycling service	455.39
02/10/2016	41736	Instructional Splys	Barnes & Nobles, Inc	Classroom libraries	163.92
02/10/2016	41736	Instructional Splys	Barnes & Nobles, Inc	Classroom libraries	3.16
02/10/2016	41737	Dues / Memb	City of Minneapolis	Annual Loading Zone Charge	150.00
02/10/2016	41738	Communication Services	Comcast Business	Phone service 2/1-2/29/2016	320.39
02/10/2016	41739	Consult. Fees / Fees For Svcs	Discovery Benefits	Employee Flex spending account monthly charge	50.00

CHECK DATE	CHECK NUMBER	OBJ	VENDOR	INVOICE DESCRIPTION	AMOUNT
02/10/2016	41740	Food	Done Right Food	Student lunches, breakfast and milk 1/1-2/1/2016	13,098.34
02/10/2016	41740	Food	Done Right Food	Student lunches, breakfast and milk 1/1-2/1/2016	2,361.28
02/10/2016	41740	Food	Done Right Food	Student lunches, breakfast and milk 1/1-2/1/2016	1,297.10
02/10/2016	41741	Ed Payments to Other Agencies	Integrative Therapy	OT: 31.75hrs@$82.50 1/12-1/25/2016	2,619.40
02/10/2016	41742	Consult. Fees / Fees For Svcs	Magstadt, Lori	Reading Interventions 1/26-2/9/2016 11.75hrs@$65	763.75
02/10/2016	41743	Travel, Conf.& Reg.	Martinez, Francisco	Reimbursement: Parking and mileage	20.04
02/10/2016	41744	Instructional Splys	Martin, Sarah	Reimbursement: 1/21-1/31/2016 Festival of Nations supplies, classroom supplies	70.98
02/10/2016	41745	Consult. Fees / Fees For Svcs	NEMAA	Ad in Art-A-Whirl book	508.00
02/10/2016	41746	Instructional Splys	Office Depot	Classroom supplies: washable markers	3.62
02/10/2016	41746	Instructional Splys	Office Depot	Classroom supplies: dry erase markers and 3 hole punch	33.01
02/10/2016	41747	Travel, Conf.& Reg.	Osman, Saeed	Reimbursement: Parking and mileage	16.91
02/10/2016	41747	Travel, Conf.& Reg.	Osman, Saeed	Reimbursement: mileage 12/3-1/12/2016 for Bus Monitoring	49.89
02/10/2016	41748	Travel, Conf.& Reg.	Pavia, Giovanni	Reimbursement: Parking and mileage Classoom materials	24.24
02/10/2016	41748	Instructional Splys	Pavia, Giovanni	Reimbursement: Parking and mileage Classoom materials	7.49
02/10/2016	41749	Consult. Fees / Fees For Svcs	Presearch Background	Employee Background checks	39.80
02/10/2016	41750	Travel, Conf.& Reg.	Reda, Manar	Reimbursement: water, parking for recruitment; Janitorial supplies, keys	32.83
02/10/2016	41750	Travel, Conf.& Reg.	Reda, Manar	Reimbursement: water, parking for recruitment; Janitorial supplies, keys	10.00
02/10/2016	41750	Food	Reda, Manar	Reimbursement: water, parking for recruitment; Janitorial supplies, keys	2.99
02/10/2016	41750	Non-Instructional Supplies	Reda, Manar	Reimbursement: water, parking for recruitment; Janitorial supplies, keys	53.22
02/10/2016	41751	Travel, Conf.& Reg.	Sass, Erika	Reimbursement: Per Diem for Conference trip - food, travel, transportation	165.43
02/10/2016	41751	Non-Instructional Supplies	Sass, Erika	Reimbursement: Office chair for new hire 2/7/16	8.56
02/10/2016	41752	Instructional Splys	Schneider, Joanna	Reimbursement: Festival of Nations Expenses 1/20/16	63.34
02/10/2016	41753	Workers Comp	SFM	Workers Comp Insurance	1,582.00
02/10/2016	41754	Consult. Fees / Fees For Svcs	Teaching Temps	1/26/2016 Sub Teachers	227.50
02/10/2016	41755	Consult. Fees / Fees For Svcs	Technology By Design	3/1-4/1/2016 Network Services	305.75
02/10/2016	41755	Fed Contracted Services	Technology By Design	3/1-4/1/2016 TechProtect/CrashPlan PROe Backup	1,974.25
02/10/2016	41756	Ed Payments to Other Agencies	Wordplay Speech & La	20.60hrs@$85 1/18-1/27/2016	1,751.00

CHECK DATE	CHECK NUMBER	OBJ	VENDOR	INVOICE DESCRIPTION	AMOUNT
02/10/2016	41757	Utilities	Xcel Energy	12/8-1/11/2016 Electricity Service	404.78
02/10/2016	41758	Ed Payments to Other Agencies	Anderson, Karen	DHH 1hrs@$75 plus mileage 12/3/2015	104.12
02/11/2016	201500094		Discovery Benefits	Flex 2.11.16	59.27
02/11/2016	201500094		Discovery Benefits	Flex 2.22.16	12.00
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	47.20
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	4,411.28
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	6.92
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	3,132.76
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	34.64
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	732.69
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	8.10
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	3,132.76
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	34.64
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	732.69
02/12/2016	201500089		Internal Revenue Ser	Payroll accrual	8.10
02/12/2016	201500090		Minnesota Revenue	Payroll accrual	0.00
02/12/2016	201500091		MN Dept of Revenue	Payroll accrual	1,859.28
02/12/2016	201500091		MN Dept of Revenue	Payroll accrual	4.21
02/12/2016	201500092		Public Employees Ret	Payroll accrual	767.94
02/12/2016	201500092		Public Employees Ret	Payroll accrual	36.31
02/12/2016	201500092		Public Employees Ret	Payroll accrual	886.09
02/12/2016	201500092		Public Employees Ret	Payroll accrual	41.90
02/12/2016	201500093		Teachers Retirement	Payroll accrual	2,923.36
02/12/2016	201500093		Teachers Retirement	Payroll accrual	2,923.36
02/16/2016	41759	Consult. Fees / Fees For Svcs	Yang, Kahlil	1/12-2/9/2016 Teaching Students Art 10hrs@$15	150.00
02/16/2016	41760		EQUI-VEST Administra	Payroll accrual	1,330.00
02/16/2016	41760		EQUI-VEST Administra	Payroll accrual	20.00
02/19/2016	41761	Consult. Fees / Fees For Svcs	Abdo, Eick, & Meyers	Audit services	1,500.00
02/19/2016	41762	Contracted Transportation	Bille Bus Company	Student Transportation payment 8 of 11	25,909.09
02/19/2016	41763	Ed Payments to Other Agencies	Edify Youth LLC	SpEd: 12.75hrs@$85 1/6-1/27/2016	1,083.75
02/19/2016	41764		Health Partners	Medical and Dental premiums March	975.18
02/19/2016	41764		Health Partners	Medical and Dental premiums March	11,157.11
02/19/2016	41765	Ed Payments to Other Agencies	Integrative Therapy	OT - 13.25hrs@$82.50 1/27-1/28/2016	1,093.13
02/19/2016	41766	Travel, Conf.& Reg.	International Baccal	Account# S050997 In-School PYP Northeast College Prep 2016	9,900.00
02/19/2016	41767	Consult. Fees / Fees For Svcs	International Baccal	Account# S050997 In-School PYP Northeast College Prep 2016	9,900.00
02/19/2016	41768	Fed Contracted Services	Loffler Companies, I	Copier lease	1,353.85
02/19/2016	41769	Utilities	Minneapolis Finance	Water Usage: 1/3-2/3/2016	332.29
02/19/2016	41770	Non-Instructional Supplies	Office Depot	Office supplies - copier paper	127.80
02/19/2016	41770	Instructional Splys	Office Depot	Classroom supplies - Easal Pads and flip chart markers	66.14
02/19/2016	41771	Travel, Conf.& Reg.	Pavia, Giovanni	Reimbursment: Professional Development - Math, Reading Subtest, MTLS Registration	154.95

CHECK DATE	CHECK NUMBER	OBJ	VENDOR	INVOICE DESCRIPTION	AMOUNT
				2/13/2016	
02/19/2016	41772	Travel, Conf.& Reg.	Phillips, Carl	Reimbursement: Donuts, lunch and coffee for staff during school choice fair and parking 2/6/2016	10.00
02/19/2016	41772	Food	Phillips, Carl	Reimbursement: Donuts, lunch and coffee for staff during school choice fair and parking 2/6/2016	85.12
02/19/2016	41773	Non-Instructional Supplies	Sass, Erika	Reimbursement: Office supplies - copies of floor plans enlarged	9.85
02/19/2016	41774	Communication Services	T-Mobile	Cell Phone Service: 1/11-2/10/2016	276.26
02/19/2016	41775	Consult. Fees / Fees For Svcs	Teaching Temps	Sub Teacher 2/12/2016	190.00
02/19/2016	41776	Food	Wigant, Sarah	Reimbursement: CST Snacks	14.75
02/22/2016	41777	Consult. Fees / Fees For Svcs	Beltz, Kes, Darling	February Financial Management and Accouting Services	4,468.00
02/24/2016	201500095		Discovery Benefits	Flex benefit 2.24.16	12.00
02/24/2016	201500095		Discovery Benefits	Flex benefit 2.24.16	270.00
02/29/2016	41778	Consult. Fees / Fees For Svcs	A Chance to Grow	Admin fee for 3rd party billing	115.15
02/29/2016	41779	Instructional Splys	Adamson, Elianna	Reimbursement: Rest day materials and Lit Circles 2/21-2/24/2016	50.75
02/29/2016	41780		Assurant Employee Be	LTD/STD employee benefits fee	546.73
02/29/2016	41781	Non-Instructional Supplies	Bertelson One Source	Office supplies: trash bags	139.24
02/29/2016	41782	Utilities	CenterPoint Energy	Monthly gas charge 1/7-2/4/2016	785.52
02/29/2016	41783	Communication Services	CenturyLink	Phone service 2/10-3/9/2016	116.72
02/29/2016	41784	Communication Services	Comcast	Monthly internet service: 2/24-3/23/2016	197.68
02/29/2016	41785	Ed Payments to Other Agencies	Integrative Therapy	OT - 41.5hrs@$82.50 2/5-2/21/2016	3,423.77
02/29/2016	41786	Consult. Fees / Fees For Svcs	Magstadt, Lori	Reading Intervention 2/12-2/24/2016	910.00
02/29/2016	41787	Travel, Conf.& Reg.	Mandujano, Juana	Reimbursement: mileage 50miles@.54 2/16-2/23/2016	27.00
02/29/2016	41788	Non-Instructional Supplies	Office Depot	Office supplies: markers	3.56
02/29/2016	41788	Non-Instructional Supplies	Office Depot	Office supplies: lint roller and tape	5.78
02/29/2016	41788	Non-Instructional Supplies	Office Depot	Office supplies: Safety Pins	3.69
02/29/2016	41788	Instructional Splys	Office Depot	Classroom supplies: folders, protectors sheets	34.95
02/29/2016	41788	Non-Instructional Supplies	Office Depot	Office supplies: pencil box and paper	131.85
02/29/2016	41789	Travel, Conf.& Reg.	Pavia, Giovanni	mileage 44miles@$.54 2/11-2/23/2016	23.76
02/29/2016	41789	Travel, Conf.& Reg.	Pavia, Giovanni	Reimbursement: Pearson Education pedagogy test 2/24/2016	99.95
02/29/2016	41789	Instructional Splys	Pavia, Giovanni	Reimbursement: spanish classroom materials 2/20-2/22/2016	184.28
02/29/2016	41790	Travel, Conf.& Reg.	Sass, Erika	Reimbursement: dowel for carnival game. wall plates	10.00

CHECK DATE	CHECK NUMBER	OBJ	VENDOR	INVOICE DESCRIPTION	AMOUNT
				for outlets, and parking 2/14-2/26/2016	
02/29/2016	41790	Non-Instructional Supplies	Sass, Erika	Reimbursement: dowel for carnival game. wall plates for outlets, and parking 2/14-2/26/2016	1.70
02/29/2016	41791	Non-Instructional Supplies	Steppingstone Develo	February janitorial supplies	43.77
02/29/2016	41791	Consult. Fees / Fees For Svcs	Steppingstone Develo	February custodial services	1,800.00
02/29/2016	41791	Operating Leases or Rentals	Steppingstone Develo	March lease	16,944.80
02/29/2016	41792	Dues / Memb	Student Acheivement	Authorizer fees for FY15-16	16,773.00
02/29/2016	41793	Consult. Fees / Fees For Svcs	Teaching Temps	Sub teachers 2/18/2016	233.75
02/29/2016	41794	Ed Payments to Other Agencies	Wordplay Speech & La	Speech: 18.53hrs@$85 2/1-2/10/2016	1,575.05
02/29/2016	41795	Utilities	Xcel Energy	Gas service 1/11-2/9/2016	909.54
02/29/2016	201500096	Consult. Fees / Fees For Svcs	Sunrise Banks	ACH per item fee	9.15
02/29/2016	201500096	Consult. Fees / Fees For Svcs	Sunrise Banks	Online cash mgmt fee maintenance	19.95
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	47.20
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	4,959.70
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	4.44
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	3,460.93
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	35.73
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	809.44
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	8.36
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	3,460.93
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	35.73
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	809.44
02/29/2016	201500097		Internal Revenue Ser	Payroll accrual	8.36
02/29/2016	201500098		Minnesota Revenue	Payroll accrual	0.00
02/29/2016	201500099		MN Dept of Revenue	Payroll accrual	2,107.08
02/29/2016	201500099		MN Dept of Revenue	Payroll accrual	2.37
02/29/2016	201500100		Public Employees Ret	Payroll accrual	641.00
02/29/2016	201500100		Public Employees Ret	Payroll accrual	37.45
02/29/2016	201500100		Public Employees Ret	Payroll accrual	739.61
02/29/2016	201500100		Public Employees Ret	Payroll accrual	43.21
02/29/2016	201500101		Teachers Retirement	Payroll accrual	3,509.18
02/29/2016	201500101		Teachers Retirement	Payroll accrual	3,509.18
				Totals for checks	214,194.93

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CR0216	FY16 IDEAS 2.26.16	2015-2016	02/29/2016	Web Batch Entry	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY14-15 Special Education S360		01 A 121 00	215	02/26/16	0.00	3,306.14
1	2		FY14-15 General Education Adjustment		01 A 121 00	216	02/26/16	1.60	0.00
1	3		FY16 General Education		01 R 005 000 000 000 211	217	02/26/16	0.00	16,027.52
		3 LINE ENTRIES FOR BATCH NUMBER CR0216				TOTALS FOR BATCH		1.60	19,333.66
						BATCH TOTAL DIFFERENCE		0.00	-19,332.06

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CR0216	FY16 CSP Grant Deposit 2.22.16	2015-2016	02/23/2016	Web Batch Entry	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY16 CSP Grant 2.22.16		01 R 005 000 003 859 400	214	02/22/16	0.00	15,656.99

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CR0216	FY16 SERVS 2.11.16 F401/419 Lunch Payments	2015-2016	02/17/2016	Web Batch Entry	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY16 State School Lunch		02 R 005 770 000 701 300	205	02/11/16	0.00	445.12
1	2		FY16 State Breakfast		02 R 005 770 000 705 300	206	02/12/16	0.00	199.25
1	3		FY16 After School Snack		02 R 005 770 000 702 471	207	02/11/16	0.00	1,989.96
1	4		FY16 Breakfast		02 R 005 770 000 705 476	208	02/11/16	0.00	4,497.02
1	5		FY16 Free Reduced Lunch		02 R 005 770 000 701 472	209	02/11/16	0.00	7,843.10
1	6		FY16 HHFKA Lunch		02 R 005 770 000 701 471	210	02/11/16	0.00	181.98
1	7		FY16 Regular Lunch		02 R 005 770 000 701 471	211	02/11/16	0.00	879.57
1	8		FY16 SERVS Special Education F419		01 R 005 000 000 419 400	212	02/11/16	0.00	154.65
1	9		FY16 SERVS Title I Fin 401		01 R 005 000 000 401 400	213	02/11/16	0.00	3,676.64
		9 LINE ENTRIES FOR BATCH NUMBER CR0216				TOTALS FOR BATCH		0.00	19,867.29
						BATCH TOTAL DIFFERENCE		0.00	-19,867.29

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CR0216	FY16 IDEAS General Education 2.12.16	2015-2016	02/17/2016	Web Batch Entry	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY16 IDEAS General Education 2.12.16		01 R 005 000 000 000 211	204	02/12/16	0.00	123,008.34

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CR0216	2.1.16 School Deposit	2015-2016	02/09/2016	Web Batch Entry	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY16 Thomson Reuters Donation		01 R 005 000 000 000 096	198	02/01/16	0.00	1,000.00
1	2		FY16 3rd Party Billing Reimbursement		01 R 005 000 000 372 071	199	02/01/16	0.00	4.51
1	3		FY16 3rd Party billing reimbursement		01 R 005 000 000 372 071	200	02/01/16	0.00	1,964.04
1	4		FY16 T-Mobile Refund		01 E 005 110 000 000 320	201	02/01/16	0.00	932.93
1	5		FY16 J. and D. Graves Foundation donation		01 R 005 000 000 000 096	202	02/01/16	0.00	15,000.00
1	6		FY16 The K Foundation Donation		01 R 005 000 000 000 096	203	02/01/16	0.00	71.32
		6 LINE ENTRIES FOR BATCH NUMBER CR0216					TOTALS FOR BATCH	0.00	18,972.80
							BATCH TOTAL DIFFERENCE	0.00	-18,972.80
					20 LINE ENTRIES FOR 5 BATCHES		GRAND TOTALS	1.60	196,839.08
							GRAND TOTAL DIFFERENCE	0.00	-196,837.48

************************ End of report ************************

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
0216STIP	Move Sass and Phillips Stipends to GenEd	2015-2016	02/29/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 186	03/03/2016	2,000.00	0.00
2	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 186	03/03/2016	0.00	2,000.00
3	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 210	03/03/2016	148.55	0.00
4	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 210	03/03/2016	0.00	148.55
5	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 218	03/03/2016	150.00	0.00
6	PHILLCAR000	Move C.Phillips 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 218	03/03/2016	0.00	150.00
7	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 185	03/03/2016	1,600.00	0.00
8	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 186	03/03/2016	0.00	1,600.00
9	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 210	03/03/2016	99.20	0.00
10	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 210	03/03/2016	0.00	99.20
11	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 005 050 000 000 218	03/03/2016	120.00	0.00
12	SASS ERI000	Move Erika Sass 2/29 Stipend and Benefits from Title I to GenEd	01 E 010 216 000 401 218	03/03/2016	0.00	120.00
				TOTALS	4,117.75	4,117.75

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
0216CSP	Jan and Feb 2016 CSP Coding Changes	2015-2016	02/29/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1	BYERSKAY000	Move Kayla Byers/Half Price Books Reimbursement from GenEd to CSP, Purchase was for Classroom Library Books, Check 41726 - 2/2	01 E 010 203 003 859 430	03/02/2016	25.56	0.00
2	BYERSKAY000	Move Kayla Byers/Half Price Books Reimbursement from GenEd to CSP, Purchase was for Classroom Library Books, Check 41726 - 2/2	01 E 010 203 000 000 430	03/02/2016	0.00	25.56

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
0216CSP	Jan and Feb 2016 CSP Coding Changes	2015-2016	02/29/2016	Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
3	LOFFLER 000	Move Loffler Copier Overages from GenEd to CSP, Check 41676 - 1/8	01 E 010 605 003 859 401	03/02/2016	357.92	0.00
4	LOFFLER 000	Move Loffler Copier Overages from GenEd to CSP, Check 41676 - 1/8	01 E 010 605 000 000 401	03/02/2016	0.00	357.92
5	BELTZ, K000	Move Portion of BKDA January Services from GenEd to CSP, Check 41687 - 1/19	01 E 005 110 003 859 303	03/02/2016	1,117.00	0.00
6	BELTZ, K000	Move Portion of BKDA January Services from GenEd to CSP, Check 41687 - 1/19	01 E 005 110 000 000 305	03/02/2016	0.00	1,117.00
7	BELTZ, K000	Move Portion of BKDA February Services from GenEd to CSP, Check 41777 - 2/22	01 E 005 110 003 859 303	03/02/2016	1,117.00	0.00
8	BELTZ, K000	Move Portion of BKDA February Services from GenEd to CSP, Check 41777 - 2/22	01 E 005 110 000 000 305	03/02/2016	0.00	1,117.00
9	TECHNOLO000	Move 1/1-3/1 Network Support Services from GenEd to CSP, Check 41700 - 1/19	01 E 010 630 003 859 303	03/02/2016	611.50	0.00
10	TECHNOLO000	Move 1/1-3/1 Network Support Services from GenEd to CSP, Check 41700 - 1/19	01 E 010 630 000 000 305	03/02/2016	0.00	611.50
11	TECHNOLO000	Move 3/1-4/1 Network Support Services from GenEd to CSP, Check 41755 - 2/10	01 E 010 630 003 859 303	03/02/2016	305.75	0.00
12	TECHNOLO000	Move 3/1-4/1 Network Support Services from GenEd to CSP, Check 41755 - 2/10	01 E 010 630 061 000 305	03/02/2016	0.00	305.75
13	INTERNAT000	Move Onsite PYP Training from GenEd to CSP, Check 41766 - 2/19	01 E 010 640 003 859 303	03/02/2016	9,900.00	0.00
14	INTERNAT000	Move Onsite PYP Training from GenEd to CSP, Check 41766 - 2/19	01 E 010 640 003 859 366	03/02/2016	0.00	9,900.00
15	LOFFLER 000	Move Copier Lease Payment from CSP to GenEd, Check 41676 - 1/8, Not in Budget	01 E 010 605 000 000 370	03/02/2016	473.20	0.00
16	LOFFLER 000	Move Copier Lease Payment from CSP to GenEd, Check 41676 - 1/8, Not in Budget	01 E 005 110 003 859 303	03/02/2016	0.00	473.20
17	LOFFLER 000	Move Copier Lease Payment from CSP to GenEd, Check 41768 - 2/19, Not in Budget	01 E 010 605 000 000 370	03/02/2016	473.20	0.00
18	LOFFLER 000	Move Copier Lease Payment from CSP to GenEd, Check 41768 - 2/19, Not in Budget	01 E 005 110 003 859 303	03/02/2016	0.00	473.20
19	LOFFLER 000	Move Copier Overages to Correct CSP Coding, Check 41768 - 2/19	01 E 010 605 003 859 401	03/02/2016	880.65	0.00
20	LOFFLER 000	Move Copier Overages to Correct CSP Coding, Check 41768 - 2/19	01 E 005 110 003 859 303	03/02/2016	0.00	880.65
				TOTALS	15,261.78	15,261.78

************************ End of report ************************

Personnel Recommendations for March 15, 2016 Board Meeting

Licensed staff revised contract arrangement:
Jordan Cook, from 1.0 Special Education teacher @ $42,745 to 0.85 Special Education teacher @ $42,745 and 0.25 Bus Coordinator @ $55,568.50.

NECP Board Election Timeline

April 1, 2016: Nominations Solicited from teachers, parents/legal guardians, and community members, for all of the Director positions to be filled at the next annual meeting:

From June 2015 Board Meeting Minutes:

- *Katia, Joanna, and Emily will be up for election June 2016*
- *Melissa, Courtney, Redouane will be up for election June 2017*

May 1, 2016: Board Chair will compile a list of said nominees and notify eligible voters of the nominees, the category of board membership for each nominee, and the date of the election

June 4, 2016 and June 6, 2016: Elections held

June 7, 2016 Annual Meeting

Bylaws:

Section 4. Nomination Process. At least sixty (60) days prior to a board election, the Board of Directors, or its committee, will solicit nominations from teachers, parents/legal guardians, and community members, for all of the Director positions to be filled at the next annual meeting. Each nominee shall identify the category of board membership – licensed teacher, parent/legal guardian, community member – for which s/he is seeking election. The Board of Directors will compile a list of said nominees and notify eligible voters of the nominees, the category of board membership for each nominee, and the date of the election, at least thirty (30) days prior to the election. The Board of Directors shall prepare ballots for use by voters which shall segregate nominees by category of board membership.

Section 5. Eligible Voters. Each parent and legal guardian of a child enrolled at the school and each employee of the school shall have the right to exercise one (1) vote for its board candidates. A parent/legal guardian of a child enrolled at the school who is also employed at the school shall have the right to exercise one (1) vote.

Section 6. Resignation and Removal. Directors may resign at any time, effective immediately or at a specified later date, by giving written notice to the Board President or the Secretary of the Corporation and shall be effective at the time specified therein, or if no time is specified, at the time of its receipt by the President or Secretary. The acceptance of such resignation shall not be necessary to make it effective. A director may be removed at any time, by a two-thirds (2/3) majority vote of all remaining directors of the Corporation.

High-Level Assessment Overview

February:

-Interims (internal, state standards)

-FAST (nationally-normed)

Interims

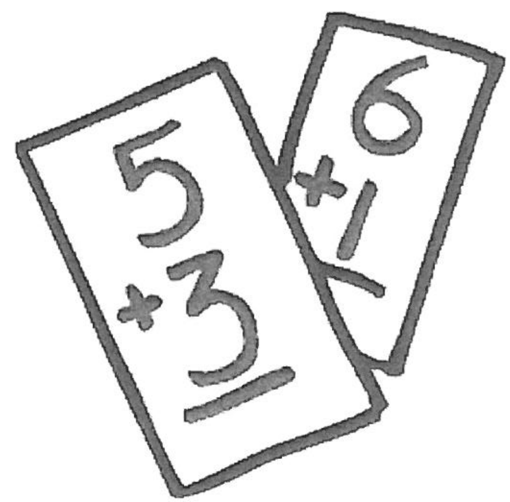
Change this year:

- Pre-test
- Mid-year
- Post-test

- Different from last year
  - 3 interims but not a pre and post-test last year

Math

- Strengths
  - Word Problems (higher grades)
  - Addition and Subtraction strategies (lower grades)
- Areas of Growth
  - Nothing school-wide (specifics for each grade level)

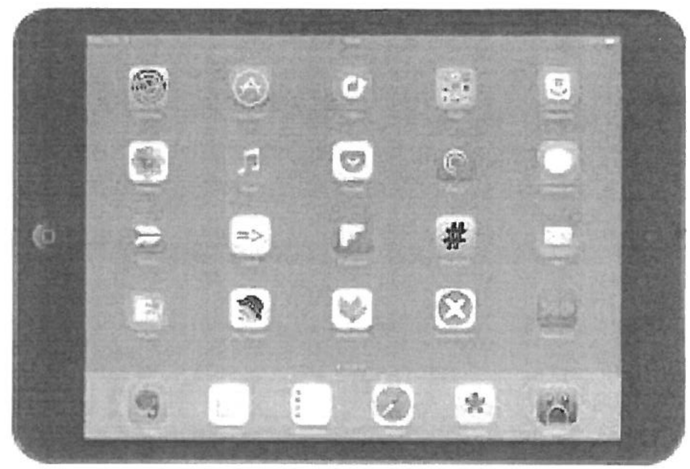


Literacy

- Strengths
  - Growth in fiction and non-fiction. More growth in fiction so zero in on non-fiction.
- Areas of Growth
  - Last year: sequencing area of growth. Much better this year.

FastBridge Learning

Winter 2016
FAST Summary

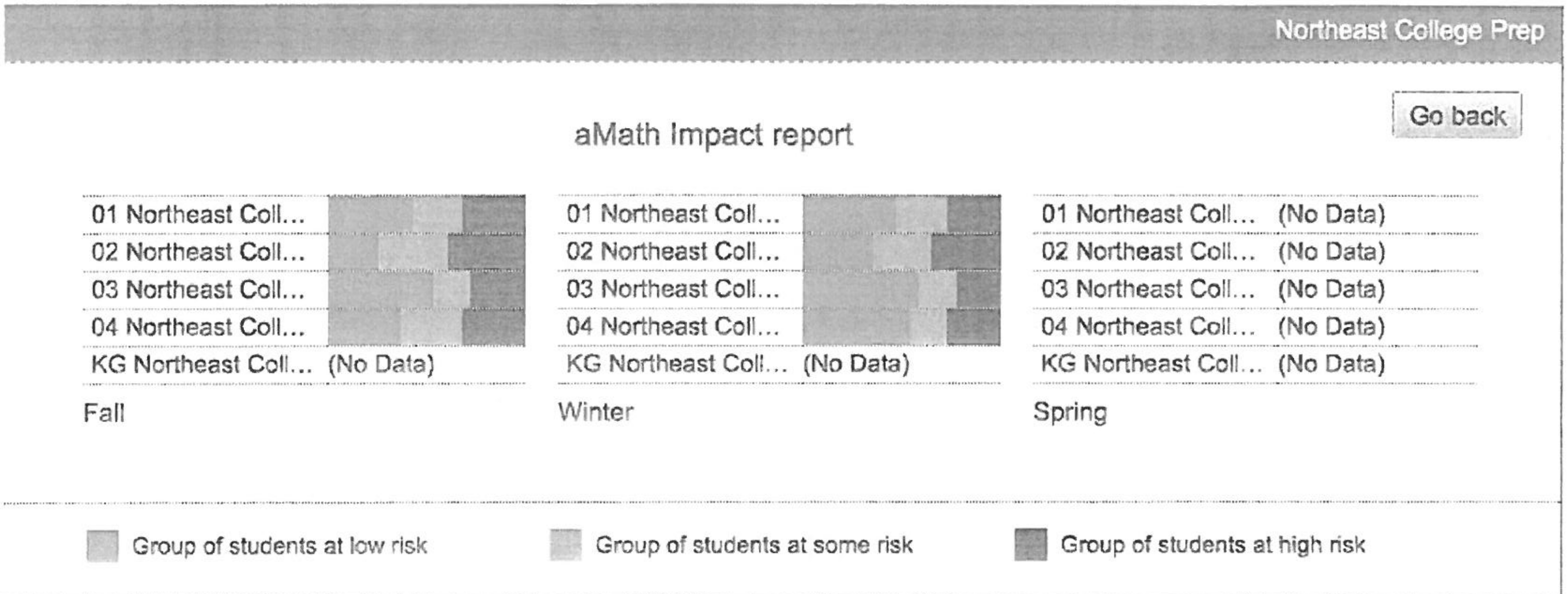


FAST Math & Reading Growth

Subject & Grades	Growth points/# of students assessed (using national norm)	Average points of growth per student (using national norm)
Reading 1-4*	489/132	+3.7
Math 1-4*	709/130	+5.5

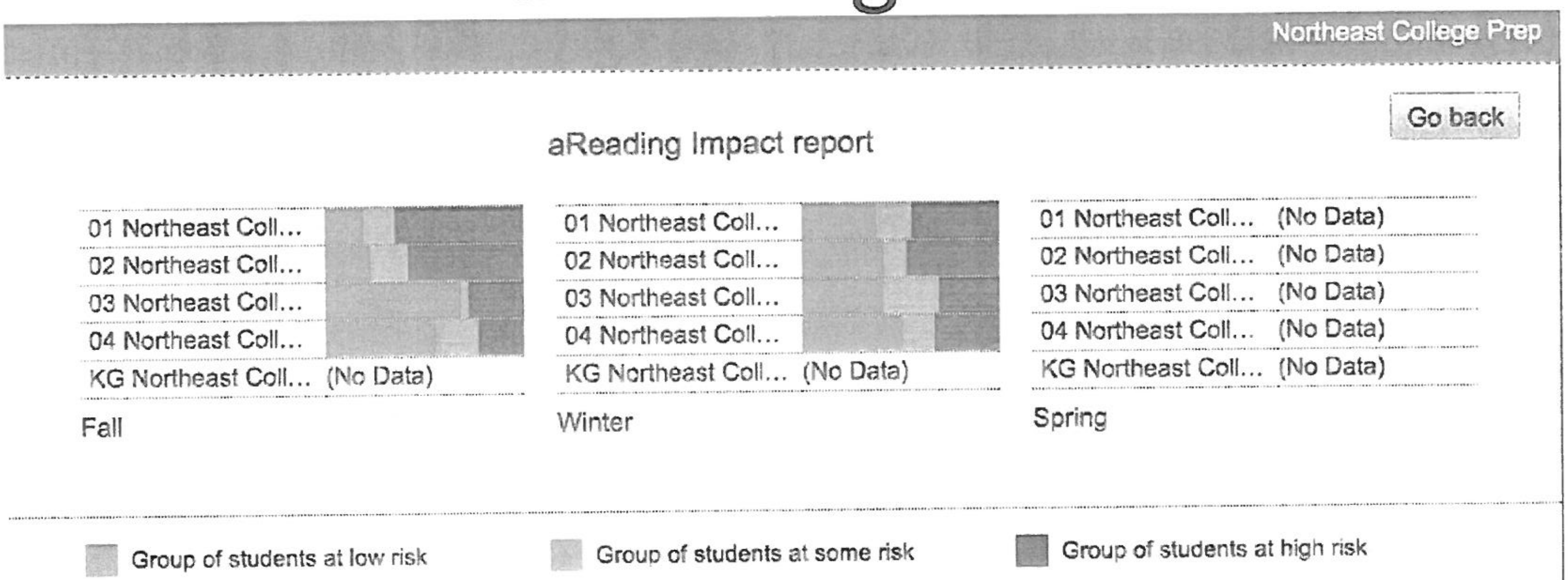
*K removed from these rows because it is a different assessment than grades 1-4

aMath 1-4



Grade	Fall – Low	Winter – Low	Fall – Some	Winter – Some	Fall – High	Winter - High
1st	43% (19)	47% (20)	25% (11)	26% (11)	32% (14)	27% (11)
2nd	25% (12)	35% (15)	36% (17)	30% (13)	39% (18)	35% (14)
3rd	53% (12)	58% (14)	19% (5)	20% (5)	28% (7)	22% (5)
4th	37% (12)	54% (17)	31% (10)	19% (16)	32% (10)	27% (8)

aReading 1-4

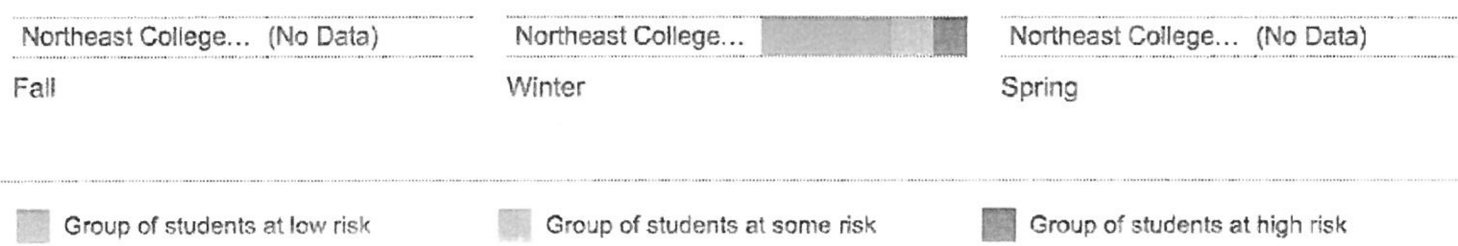


Grade	Fall – Low Risk	Winter – Low Risk	Fall – Some Risk	Winter – Some Risk	Fall – High Risk	Winter – High Risk
1st	20 (9)	38 (16)	15 (7)	18 (8)	65 (28)	44 (19)
2nd	23 (11)	42 (18)	19 (9)	11 (5)	58 (27)	47 (19)
3rd	68 (17)	41 (10)	4 (1)	29 (7)	28 (7)	30 (7)
4th	56 (18)	51 (16)	21 (7)	51 (16)	23 (7)	33 (10)

K: Nonsense Words

Northeast College Prep

Nonsense Words Impact report



Northeast College Prep

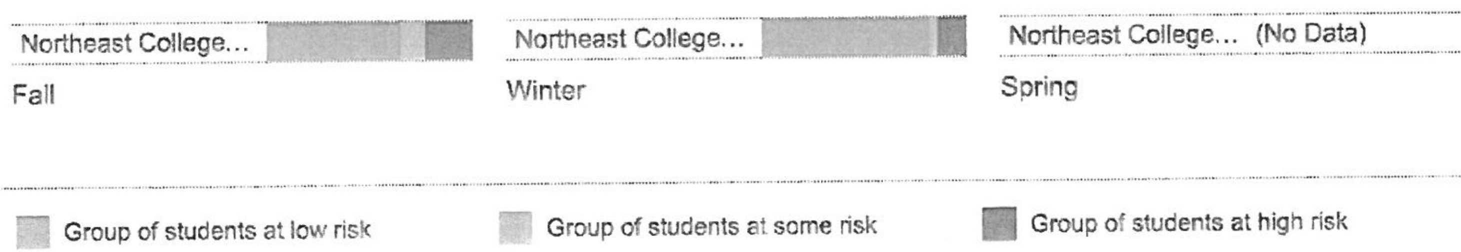
Nonsense Words Impact report

School	Fall			Winter			Spring		
	Low	Some	High	Low	Some	High	Low	Some	High
	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)
Northeast College Prep	0(0)	0(0)	0(0)	63(30)	21(10)	16(7)	0(0)	0(0)	0(0)
Total	0(0)	0(0)	100(0)	63(30)	21(10)	16(7)	0(0)	0(0)	100(0)

K: Number Sequencing

Northeast College Prep

Number Sequence KG Impact report



Northeast College Prep

Number Sequence KG Impact report

School	Fall			Winter			Spring		
	Low	Some	High	Low	Some	High	Low	Some	High
	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)	% (#)
Northeast College Prep	65(31)	12(6)	23(10)	82(38)	4(2)	14(6)	0(0)	0(0)	0(0)
Total	65(31)	12(6)	23(10)	82(38)	4(2)	14(6)	0(0)	0(0)	100(0)

Sample Individual Report (1-4)

Score: 215 (Low Risk)

High !!	Some !	Low
155~200	201~206	207~245

Class percentile: 87
School percentile: 87
District percentile: 87
National percentile: 91

Color conventions of associated skills:
- Recently mastered skills
- Developing skills
- Future skills

Counting and Cardinality (CC)			
Mastered skills:	• Write numbers 0 to 100 • Count objects to 20	• Understand one "larger" or "more" • Count to 100 by 1s and 10s	• Smaller and larger numeral to 10
Developing Skills:			
Future Skills:			

Operations and Algebraic Thinking (OA)			
Mastered skills:	• Word problems to 20 • Strategies for addition to 20	• Subtraction with objects/ pictures • Addition to count 5 x 5 arrays	• Fluent addition within 10 • Addition with objects/pictures
Developing Skills:	• Identify arithmetic patterns • Interpret products as sets • Interpret quotients as shares	• Parenthesizes, brackets, braces • Apply operations and properties (e.g., cummunative) to add and subtract • Fluent multiplication to 100	• Interpret complex expressions • Division within 100 • Two step word problems
Future Skills:	• Three or more step word problems • Apply properties (e.g., cummutative) to multiplication and division		

Sample Individual Report (K)

	Number of Items	Number Correct \ Accuracy	Correct / min	Benchmark
Letter Sounds	19	14	14	High Risk
Nonsense Words	6	4	4	Some Risk

Onset Sounds Report

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	X

Letter Sounds Report

a	ă	ā	b	c	č	d	e	ĕ	ē	f	g	ğ	h	i	ĭ	ī	j	k	l	m	n	o	ŏ	ō	p
o				o		o	o			o			X	X			o	X	o		o				o
qu	r	s	t	u	ŭ	ū	v	w	x	y	z														
X	o		o				o	o	o	X															

Word Segmenting Report

1	2	3	4	5	6	7	8	9	10
3	3	3	3	2	3	3	2	3	3

Nonsense Words Report

kiv	hoz	ruc	af	bix	guc	vit	zuf	tep	jin	mof	cac	wud
X	X	o	o	o	o							
yof	lod	pev	nez	faz	sed	dat	kov	yef	zof	rup	kuk	kef

NECP Annual Parent Survey Nov-Dec 2015

79 respondents (61% response rate)

	Very +	Somewhat +	Somewhat -	Very -	Does Not apply or No Opinion
	Very +	Somewhat +	Somewhat -	Very -	Does Not apply or No Opinion
How happy is your child at NECP?	85%	15%	0.00	0.00	0.00
How much is your child learning at NECP?	85%	12%	3%	0.00	0.00
How safe is your child at NECP?	97%	3%	0.00	0.00	0.00
How welcome do you feel at NECP?	100%	0.00	0.00	0.00	0.00
How satisfied are you with the school's lunch program?	81%	15%	1%	1%	1%
How satisfied are you with the school's bus service?	80%	12%	3%	3%	3%
How satisfied are you this the communication that you receive from the school?	96%	4%	0.00	0.00	0.00
Overall, how satisfied are you with NECP?	96%	4%	0.00	0.00	0.00
Would you recommend NECP to your family or friends?	86%	10%	3%	1%	0.00

Comments

Questions	Comments
1. How happy is your child at NECP?	He tells me he likes the school that is a plus cause he wants to go He is always happy to go to school May God reward you This is the first school that my son loved since we came to the U.S. He wants to go to school every day because he is very happy Loves it ☺
2. How much is your child learning at NECP?	I am amazed at my son learning different things I do understand that he is doing great He is fascinated about robots and engineering and it all because of the school. He is learning a lot of things. I am happy for that. She needs more reading He learns everyday something different Reading and writing no learning enough for her age (1) needs to learn more I expect to teach my children more reading skills

3. How safe is your child at NECP?	Very controlled and supervised very safe because this place is safe He has no complains. improving We feel that the playground is somewhat unsafe.
4. How welcome do you feel at NECP?	I feel like the staff really care about the children's' future They always welcome u as a family Certainly I feel welcome cause of the welcoming staff Awesome When I go to school I found everyone welcome me Thanks a lot I feel welcome cause the staff look happy all the time Marly is very welcoming and very nice Everyone here is so friendly and welcoming

5. How satisfied are you with the school's lunch program?	**Great lunch menu can tell the school take the time to make it right** **He never come home and eat have good food** **Sometimes my son talk about food and he said the food is good.** **More breakfast options needed** **Very satisfied** **He enjoys the variety of food that the school provides.** **I am satisfied because it is healthy** **Thank you, I always asks Mohamed about the food and he says that he eats well, Thank God** **Need more meals for kids who do not eat meat.** **Because my kid doesn't eat much of the food. There are days she comes home hungry, sorry** **Yeah I am very satisfied**
6. How satisfied are you with the school's bus service?	Seat belts on the busses and a staff ride the bus every day or hire a bus monitor on time I am happy with the bus service very happy because the school is small place it needs to move at big place Not sure, sometimes the bus comes 7:00, and sometimes 7:20 and other times 7:15… no consistency in time Only, if possible to give us a call when the bus is late so we ca give our child a ride to school The van driver always has a phone in her hand. She seems to only use it while stopped, but

	it still seems unsafe in hand. I am very happy with bus service
7. How satisfied are you this the communication that you receive from the school?	all the staff are nice Yes, daily, very satisfied Well done Sometimes I want to ask about my son. So I call the school by phone Still somewhat unclear about location for next year.
8. Overall, how satisfied are you with NECP?	Just good Because my son is satisfy Thanks a lot Well done Very happy with the school and staff

9. Would you recommend NECP to your family or friends?	**I like this school very much** **I would recommend to my friends and family** **We always recommend NECP to family and friends** **Yes! I am absolutely** **I recommend the school to my friends** **Because this school it has 3 languages** **I am always recommend the school to my friends or to anyone. 3-4 people are already in the school from my recommendation.** **I recommend to my friends and family** **I always recommend NECP to anyone with kids!**

I am sorry that I could not answer in English. Hopefully next time I will respond in English. Thank you very much for understanding and making it in Arabic, God bless you.

My families love your school. It's safe and welcoming place May God Keep blessing you.

We thank you for taking care of our kids