

# BOARD MEETING MINUTES

Tuesday, January 19, 2016: 6:08 PM

Location of Meeting: Northeast College Prep

Call to order: The Board Chair, Emily Goff called to order the meeting at 6:08 PM on Tuesday, January 19, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	P
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Melissa Storbakken (Secretary)	P
Katia Colon-Holmers (Community member)	P
Courtney Carter (Treasurer)	A
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member)	P

Guests and Community Members Present:

Name	Position/Role
Karl Jentoft	
Bob Kreisher	Community member

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

<b>Subject</b>	<b>January 19, 2016</b>						
Motion	Approve the agenda with no changes.						
Made by	Redouane Elattaoui	Seconded	Katia Colon-Holmers				
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

<b>Subject</b>	<b>Minutes December 1, 2015</b>						
Motion	Approve December 1, 2015 with stated changes						
Made by	Katia Colon-Holmers	Seconded	Joanna Schneider				
Discussion	Change the meeting date from December 2 <sup>nd</sup> to December 1 <sup>st</sup> .						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Building Search Update				
Discussion	<b>Site</b> <b>Benefits</b> <b>Challenges</b> <b>Current status</b> <b>Next steps</b>				
	Church next door	Buys us another year, keeps us where we are	Change of occupancy requires meeting all current codes: code will require putting sprinkler in whole building, adding elevator, adding ADA bathrooms	We just found this out today from the city; I contacted pastor at the church to see if we can look at the upstairs	See if we can rent the upstairs and if it would meet our space needs; look into churches near us with classrooms
	Purchase church next door and house for sale and lot across the street for parking.	Stay here, zoning appropriate.	Church doesn't want to sell up to this point, space would be tight		Put an offer in writing.
	39 13 <sup>th</sup> Ave NE (by river)	Location, size, price	Dealing with city: depends on RFP getting out on time	We are pushing to get RFP out in next 2 months	Meeting with neighborhood, park board, pushing council members to pressure city to get RFP out quickly, working on site plan
	1501 Johnson St. NE	Pretty good location, size	Owner has been hard to nail down on price; zoned industrial but council member was open to re-zoning; we don't know price	Owner just told us they will be moved out of the site by March and then might be interested in a sale; owner is on vacation and not available until February	Discuss price when owner is back in town
	New Millenium bldg.-North MPLS	School building, ready to go for 2016-17	No outdoor space, political challenges with another school connected to the neighborhood wanting the building next year	We told them we are not interested except as a last resort (in which case we would share space with new school)	
	Noble Academy (40 <sup>th</sup> and Thomas Ave. N.)	School building ready to go for 2016-17, good outdoor space	Demanding 7 year lease minimum; unclear if another school is already likely to purchase or rent	Just found out about this; arranging a visit	Visit, probe the possibility of a shorter lease
	<b>Site</b> <b>Benefits</b> <b>Challenges</b> <b>Current status</b> <b>Next steps</b>				
	300 Industrial Blvd (WISE building)	School building ready to go (maybe for 2016-17), has conditional use permit and certificate of occupancy for this year, over 3 acres	Location not good, lots of build-out required, so we would need to buy it and commit to at least 20 years	Waiting; other schools are also looking at it	Submit an offer
	Oak Hill school (41 <sup>st</sup> and University in Columbia Heights)	School building, zoned appropriately, over 3 acres	Needs lots of work, would be long-term investment, not in MPLS (could affect fundraising opportunities). Timeline will be slow due to church politics of wanting to sell.	We have inquired with the church about the building, waiting to hear back after their January board meeting about their plans for the building	Submit an offer
	Learning for Leadership building (3300 5 <sup>th</sup> St. NE)	Building already has a school in it, which is advantageous for zoning (though zoned industrial), lots of building space	Outdoor space, co-locating with another school	Setting up a visit	Visit
	2201 Jefferson	Close to Edison and our current location, in a neighborhood, walk to Central Ave and public library. Most Holland residents support it. Zoned appropriately.	Holland Neighborhood Improvement Association is against it.	Many, many Holland residents and other Northeasters support us here.	

	Site	Benefits	Challenges	Current status	Next steps
	Grace Center – Holland School	Already built as a school.	Current school (old Fraser, Spero) has lease through 2017-18 school year.		
	MNDOT site by 35W	Lots of acreage, in NE.	1.5+ years on timeline. Could be contaminated. May have to contact each of the owners so they can opt to buy back because		
	Upper Mississippi Harbor Terminal	Officially in North Minneapolis but right on the river, still could be considered NECP. Lots of land.	Longer timeline.		

## FINANCES

Subject	November and December 2015 Financial Report						
Motion	Accept the November 2015 and December 2015 Financial Report as presented.						
Made by	Melissa Storbakken	Seconded	Emily Goff				
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

## NEW BUSINESS

Subject	Personnel Recommendations						
Motion	Approve the personnel recommendations as presented						
Made by	Katia Colon-Holmers	Seconded	Melissa Storbakken				
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Board Composition						
Discussion	In order to change the composition we would need authorizer approval, teacher vote, then board vote. Emily will talk with SAM about what the majority is required, or what is desired by SAM.						

Subject	Director Goals						
Motion	Approve the director goals as stated						
Made by	Joanna Schneider	Seconded	Katia Colon-Holmers				
Discussion	None						
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Acceptance of Donation						
Motion	Approve the donation from the WEM Foundation						
Made by	Emily Goff	Seconded	Redouane Elattaoui				
Discussion	\$50,000 unrestricted monies						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

## DIRECTOR REPORT

<b>Subject</b>	<b>Recruitment/Enrollment Report</b>
<b>Discussion</b>	Current enrollment for 15-16 is 185 ADM is 190.17 Budgeted at 190  Already have 48 for kindergarten for 16-17 school year.

## AUTHORIZER

<b>Subject</b>	<b>Student Achievement Minnesota</b>
<b>Discussion</b>	March 10 <sup>th</sup> will be the site visit

## PUBLIC COMMENT

None

## ADJOURNMENT

<b>Motion</b>	Adjourn at 7:17 PM						
<b>Made by</b>	Katia Colon-Holmers		<b>Seconded</b>	Joanna Schneider			
<b>Discussion</b>	None						
<b>Vote</b>	5	<b>Yea</b>	5	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						

Respectfully submitted by Melissa Storbakken