

Tuesday, February 17, 2015: 6: PM
Location of Meeting: Northeast College Prep

Board Members/Director Present or Absent:

Guests and Community Members Present:

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

Subject	Minutes January 20, 2015						
Motion	Approve January 20, 2015 minutes as presented.						
Made by	Redouane Elattaoui		Seconded		Melissa Storbakken		
Discussion	None						
Vote	5	Yea	5	Nay	0	Abstain	2
Decision	Motion passed unanimously						

FINANCES

Subject	February 2015 Financial Report							
Motion	Accept the February 2015 Financial Report as presented							
Made by	Melissa Storbakken			Seconded		Redouane Elattaoui		
Discussion	We are 58.3% through the year and we have expended 56.6% of budget. Our current ADM is 145.4.							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

Subject	Personnel Recommendations						
Motion	Approve personnel recommendations as presented.						
Made by	Ramzi Muhtadie		Seconded		Courtney Carter		
Discussion	Discussed the difficulty of finding Arabic teachers.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Preliminary 2015-2016 Budget
Discussion	Reviewed preliminary revenue and expense estimates for the 2015-2016 school year.

Subject	Preliminary 2015-2016 Staffing Plan
Discussion	Reviewed preliminary staffing plan for the 2015-2016 school year.

POLICY REVIEW

Subject	Policy 692 Assessment Policy 693 Language						
Motion	Approve policy 692 Assessment, and policy 693 Language						
Made by	Melissa Storbakken		Seconded		Ramzi Muhtadie		
Discussion	Discussed the importance of these policies in order to be an authorized IB school.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

NEW BUSINESS

Subject	Board Member Profiles
Discussion	Emily discussed completing the profile pages and updating the web page to reflect current board member information.

Subject	2015-2016 School Calendar						
Motion	Approve the calendar for 2015-2016						
Made by	Katia Colon-Holmers		Seconded		Emily Goff		
Discussion	177 student days 22 staff development days 199 staff contract days						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Insured Cash Sweep Account						
Motion	Approve the opening of the Insured Cash Sweep Account						
Made by	Courtney Carter			Seconded		Ramzi Muhtadie	
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Board Member Conflict of Interest						
Discussion	Yearly statement signed by all board members.						

Subject	Complete the Registration for the Section D. of the State of MN Office of the Attorney General-Initial Registration and Annual Reporting						
Motion	The board assumes, and continues to assume responsibility for determining matters of policy, and have supervised, and will continue to supervise, the finances of the organization.						
Made by	Melissa Storbakken			Seconded		Katia Colon-Holmers	
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

DIRECTOR REPORT

Subject	Enrollment Report
Discussion	Current enrollment is steady at 150.

Subject	2015-2016 Recruitment Report
Discussion	School Choice Fair we received 10 new applications on the stop and the following days we continue to received more applications. Head Starts and other local organizations have really started to help and get the word out about the school.

Subject	Building Search
Discussion	Looking at many buildings in the area (Northeast Minneapolis).

Subject	Parent Survey
Discussion	Shared the results of the parent survey. A total of 33% return rate. Overall the comments are very positive, the board is thrilled with the amazing progress the school is making.

Subject	Charter School Partners School Review
Discussion	Shared the preliminary Charter School Partners Review. The detailed report is to follow.

Subject	Authorizer Input
Discussion	Not in attendance at the meeting.

ADJOURNMENT

Motion	Adjourn at 7:47 pm							
Made by	Ramzi Muhtadie			Seconded		Katia Colon-Holmers		
Discussion	None							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

Respectfully submitted by Melissa Storbakken