

BOARD MEETING MINUTES

Tuesday, August 18, 2015: 6:07PM

Location of Meeting: Northeast College Prep

Call to order: The Board Chair, Emily Goff called to order the meeting at 6:07PM on Tuesday, August 18, 2015.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	P
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	A
Melissa Storbakken (Secretary)	P
Katia Colon-Holmers	P
Courtney Carter (Treasurer)	A
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	A

Guests and Community Members Present:

Name	Position/Role
Kevin Peck	KW Commercial
Jeff Wilwerding	KW Commercial
Karl Jentoft	CSDC Pre-Development Services
Nick Taintor	BKDA
Joe Cole	3 rd grade teacher at NECP

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

Subject	August 18, 2015 Agenda						
Motion	Approve the agenda with stated changes.						
Made by	Katia Colon-Holmers	Seconded	Joanna Schneider				
Discussion	Add to Finances C. Approval of food service funds transfer						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Minutes July 21, 2015						
Motion	Approve July 21, 2015 minutes as presented.						
Made by	Katia Colon-Holmers	Seconded	Emily Goff				
Discussion	None						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Building Search Update
Discussion	Karl Jentoft (contractor for Charter School Development Corporation) presented the current building options, for when the school needs to get into a larger building, that he is working on for the school.

FINANCES

Subject	June 2015 Financial Report						
Motion	Accept the June 2015 Financial Report as presented.						
Made by	Melissa Storbakken	Seconded	Katia Colon-Holmers				
Discussion	Nick reviewed the year and detailed the statement of revenue and expenditures for the 2014-2015 school year.						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Excess Transportation						
Motion	The school will continue to provide transportation to all students within a two-mile radius of the school, for the safety of the students.						
Made by	Melissa Storbakken	Seconded	Emily Goff				
Discussion	The next meeting will include a set transportation boundary for the school.						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Food Service Transfer						
Motion	To approve the transfer of funds to cover the Food Service Fund deficit from the General Fund to the Food Service Fund in the amount of \$36,972.81 for FY 2014-15.						
Made by	Joanna Schneider	Seconded	Katia Colon-Holmers				
Discussion	None						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

BOARD TRAINING

Subject	New State of Minnesota legislation updates in relation to finances
Discussion	<p>Nick reviewed all the significant changes to state financing in the last legislative session.</p> <p style="text-align: center;">State of MN – Education Funding</p> <p>Below is a summary of Charter School specific changes to the Education Funding Bill that was signed into law. Items of note include:</p> <ol style="list-style-type: none"> 1. General Education: FY2016 \$5,948 – 2% and FY2017 \$6,067 – 2% 2. Extended Time Revenue approved for Charter Schools (effective in FY 2016) 3. ELL funding – now 7 years of eligibility for earning aid (effective in FY 2017) 4. Language related to Charter Schools begins on line 101.33 <ol style="list-style-type: none"> a. Charter School Statutes 124D.10 and 124D.11 are being <u>recodified</u> as 124E.XX 5. Long Term Facilities Maintenance Revenue available beginning in FY2017 <ol style="list-style-type: none"> a. FY2017 \$34 / pupil unit b. FY2018 \$85 / pupil unit c. FY2019 and later \$132 / pupil unit 6. Child Nutrition – FY2015 appropriations increased (so that we can get paid state breakfast funds) 7. Lots of other details that may or may not apply to charter schools (in the attached document)

NEW BUSINESS

Subject	Staff Handbook 2015-2016						
Motion	Approve the 15-16 staff handbook						
Made by	Melissa Storbakken	Seconded	Katia Colon-Holmers				
Discussion	None						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Board Meeting Dates 2015-2016						
Motion	To approve the meeting calendar with state changes						
Made by	Joanna Schneider	Seconded	Emily Goff				
Discussion	Saturday, June 4, 2016 election voting at the school carnival Tuesday, June 7 th 2016 election results, annual meeting and world’s best workforce forum						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Personnel Recommendations						
Motion	Approve personnel recommendations as presented						
Made by	Katia Colon-Holmers	Seconded	Joanna Schneider				
Discussion	None						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Acceptance of gifts and matching grant campaign						
Motion	<p>To accept, with gratitude, the following contributions to the school:</p> <p>Mim Warren \$100 Jeff Bartleson \$100 Emily Tinawi \$25 Abby Roza and Erika Sass \$1,050 Amy Hertel \$75 Patsy Vinogradov \$50 Amy Roza \$150 Ruth and Artie Roza \$900 Scott Seagroves and Lynn Raschke \$100 Sabrina Toscano \$200 Lettie and Pat Fitzgerald \$20 Adam Graham-Silverman \$100 Joe Neuman and Rachel Templer \$100 Heidi and Jeff Sass \$40 Sarah Frank Lindley \$50 Melissa Severini \$500 Peter Hansen \$250 Jean Siettmann \$200 Shelly Smart \$100 Kathy Rothstein \$1,000 Ahmed Haji \$20 Emily Goff \$50 Sarah Nunberger \$25 Joanna Waggoner-Norquest \$40</p>						

	Eduardo Colon \$300 BKDA \$250 Charter School Partners \$25,000 Kara Schommer \$100 Soran Family Foundation \$5,000 Carl Phillips \$25 Erica Phillips \$50 Mark Kueppers and Jackie Murray \$50 Rachel Phillips \$50 Mary Mowers \$100 ETI \$10,000 Sauer Family Foundation \$10,000						
Made by	Katia Colon-Holmers	Seconded	Joanna Schneider				
Discussion	The board is incredibly grateful to all the support for the school!						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

DIRECTOR REPORT

Subject	Enrollment Report						
Discussion	Current enrollment for 15-16 is 201. Budgeted at 190. 60 kids on wait list already.						

Subject	Beating the Odds						
Discussion	Huge accomplishment and the board is very proud of the school!						

Subject	NWEA Yearly Growth						
Discussion	Huge yearly growth of the first year for all students, the board is very proud of the schools growth.						

AUTHORIZER

Subject	Student Achievement Minnesota						
Discussion	None						

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 7:17 PM						
Made by	Katia Colon-Homers	Seconded	Emily Goff				
Discussion	None						
Vote	4	Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Melissa Storbakken