

BOARD MEETING MINUTES

Tuesday, April 19, 2016: 6:00 PM

Location of Meeting: 300 Industrial Blvd (new building site)

Call to order: The Board Chair, Emily Goff called to order the meeting at 6:14 PM on Tuesday, April 19, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	P
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Melissa Storbakken (Secretary)	A
Katia Colon-Holmers (Community member)	P
Courtney Carter (Treasurer)	P
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member)	P
Bob Kreischer	P

Guests and Community Members Present:

Name	Position/Role
Nick Taintor	BKDA Financial
Liz Winn	Student Achievement Minnesota
Carl Jentoff	Charter School Development Corp
Emily Loh	Hiawatha Academies
Bill Graves	Graves Family Foundation

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

Subject	April 19, 2016							
Motion	Approve the agenda with stated changes							
Made by	Courtney Carter			Seconded		Bob Kreischer		
Discussion	Add to New Business: New Grade Configuration; Authorization for Making Potential Changes to Bus Company Service							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

Subject	Minutes from March 15, 2016						
Motion	Approve minutes as presented						
Made by	Katia Colon-Holmers			Seconded		Redouane Elattaoui	
Discussion	None						
Vote	7	Yea	7	Nay	0	Abstain	0

Subject	Building Update
	<p>Closing in on sale of new building and finalizing contract with building contractor</p> <p>Demolition projected to begin May 1st, 2016</p> <p>Renovations projected to finish by August 1st, 2016</p> <p>NECP must be out of current building by June 30th, 2016</p>

Subject	March 2016 Financial Report						
Motion	Accept the March 2016 financial report as presented						
Made by	Bob Kreischer		Seconded		Courtney Carter		
Discussion	Nick walked through the March Financial Report						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Preliminary Budget Recommendations 2016-2017		
Made by		Seconded	
Discussion	Nick walked through the preliminary budget recommendations for 2016-2017 (see additional resource – Northeast College Prep FY 2016-2017 Budget Presentation)		

Subject	Teacher Pay Scale for 2016-2017						
Motion	Approve Teacher Pay Scale for 2016-2017 as presented						
Made by	Katia Colon-Holmers		Seconded		Redouane Elattaoui		
Discussion	3% salary raise across the board for all staff						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Staffing Plan for 2016-2017						
Motion	Approve Staffing Plan for 2016-2017 as presented						
Made by	Bob Kreischer			Seconded		Katia Colon-Holmers	
Discussion	Adding a few roles for 2016-2017 (art teacher, dean of students, among others)						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	School Calendar for 2016-2017						
Motion	Approve the School Calendar for 2016-2017 as presented						
Made by	Redouane Elattaoui			Seconded		Courtney Carter	
Discussion	Start of 2016-2017 will be a little later than in the past to ensure the new building is finished for the start of the year.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Approve Snow Day, February 3 rd , 2016						
Motion	Approve the Snow Day from February 3 rd , 2016						
Made by	Katia Colon-Holmers			Seconded	Bob Kreischer		
Discussion	None						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	New Grade Configuration 2016-2017						
Motion	Approve the new grade configuration for 2016-2017 as presented						
Made by	Redouane Elattaoui			Seconded		Katia Colon-Holmers	
Discussion	Add an additional class of kindergarten; add students to 4 th and 5 th grade to create 2 sections of each grade level K: 72 1 st : 48 2 nd : 48 3 rd : 48 4 th : 42 5 th : 40						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Subject	Authorization for Making Potential Changes to Bus Company Service							
Motion	Approve authorization for Carl to terminate contract with current bus company or enter into a new contract with a new bus company if needed							
Made by	Courtney Carter			Seconded		Bob Kreischer		
Discussion	None							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

DIRECTOR REPORT

Subject	Enrollment Report
	<i>Enrollment Report</i> Current enrollment: 189 ADM 188.6

AUTHORIZER

Subject	Student Achievement Minnesota
Discussion	Liz Winn spoke on behalf of SAM; is excited to continue relationship with NECP

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 7:30 PM							
Made by	Courtney Carter			Seconded		Katia Colon-Holmers		
Discussion	None							
Vote	7	Yea	7	Nay	0	Abstain	0	
Decision	Motion passed unanimously							

Respectfully submitted by Joanna Schneider