BOARD MEETING MINUTES

Tuesday, September 20, 2016, 6:12 PM
Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Board Chair, Emily Goff called to order the meeting at 6:12 PM on Tuesday, September 20, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	P
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Mohamed Elmi (Parent Member)	P
Katia Colon-Holmers (Community member)	A
Courtney Carter (Treasurer)	P
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member)	P
Jenna McKenney (Teacher member)	P (6:27)
Bill Graves (Community member)	P
Bob Kreischer (Community member)	A

Name	Position/Role
Cody Olson	Executive Director SECIA
Liz Wynne	Student Achievement Minnesota (Authorizer)
Brad Falteysek	Abdo, Eick, & Meyers
Bonnie Schwiger	Abdo, Eick, & Meyers
Amal Karim	Educators for Excellence
Bryan Boyce	Cowtipping Press

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

	September 20, 2016						
Motion	Approve the agenda with stated changes						
Made by	Mohamed Elmi		Seconded		Bill Graves		
Discussion	NEW BUSINESS: Move item d to item a Add item f: Discuss Board leadership transitions						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	August 2nd, 2016 Minutes						
Motion	Approve the August 2nd minutes						
Made by	Joanna Schneider			Seconded	Redouane Elattaoui		
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Building Construction, Playground Update
Discussion	August 20th move in Playground completed

NEW BUSINESS

	Approve license agreement with Southeast Como Improvement Association (SECIA)						
Motion	Approve license agreement with Southeast Como Improvement Association (SECIA)						
Made by	Redouane Elattaoui			Seconded	Bill Graves		
Discussion	Cody presented ideas to use a small room at NECP during non-instructional hours to hold routine office hours (e.g., meetings with accountants, meeting with student interns). In exchange SECIA could help with our community gardens, Reading Partners volunteer work, and recruitment.						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Accept July-August financials						
Motion	Accept July-August financials						
Made by	Courtney Carter			Seconded	Mohamed Elmi		
Discussion	None						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Review of audit by auditors (Abdo, Eick, & Meyers), approve audit						
Motion	Approve audit by auditors (Abdo, Eick, & Meyers)						
Made by	Bill Graves			Seconded	Joanna Schneider		
Discussion	Brad Falteysek and Bonnie Schwiger presented Management Letter and Annual Financial Report. Reported a clean audit.						
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve Personnel Recommendations						
Motion	Approve Personnel Recommendations						
Made by	Courtney Carter			Seconded	Bill Graves		
Discussion	Added one half-time SPED paraprofessional, Kenny Thao. Added part-time kitchen assistant, Nimo Farah. Increased hours of kitchen assistant, Hindiya Issa.						
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve interim slate of board leadership						
Motion							
Made by	Courtney Carter			Seconded	Redouane Elattaoui		
Discussion	Emily Goff is resigning due to a conflict of interest. Bob Kreischer is resigned due to scheduling conflicts Suggested interim roles: Courtney Carter (treasurer) Joe Cole (secretary) Joanna Schneider (board chair)						
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Welcoming new board members
Discussion	i. Review mission, vision, and core convictions ii. Review board essential agreements and operating agreements

	Discuss board leadership transitions
Discussion	

DIRECTOR REPORT

	Recruitment/Enrollment Update
Discussion	Current Enrollment: 266 Budgeted: 290

	Important upcoming dates for events/volunteer help
Discussion	- September 29: Open House Talent Development Kick-Off Night - Volunteers needed by 5:20pm

AUTHORIZER INPUT

Liz Wynne: Congratulations for the successful new move.

PUBLIC COMMENT
None

ADJOURNMENT

Motion	Adjourn at 7:27PM						
Made by	Joanna Schneider			Seconded	Redouane Elattaoui		
Discussion	None						
Vote	8	Yea	8	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Joe Cole