

# BOARD MEETING MINUTES

Tuesday, May 3, 2016, 5:24 PM  
Location of Meeting: 2511 Taylor Street NE

Call to order: The Board Secretary, Melissa Storbakken, called to order the meeting at 5:24 PM on Tuesday, May 3, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Emily Goff (Board Chair)	A
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Melissa Storbakken (Secretary)	P
Katia Colon-Holmers (Community member)	P
Courtney Carter (Treasurer)	A
Joanna Schneider (Teacher member)	P
Redouane Elattaoui (Parent member)	P
Joe Cole (Teacher member)	A
Bob Kreischer	P

## Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

## AGENDA and MINUTES

<b>Subject</b>	<b>May 3, 2016</b>						
<b>Motion</b>	Approve the agenda with stated changes						
<b>Made by</b>	Joanna Schneider		<b>Seconded</b>		Bob Kreischer		
<b>Discussion</b>	Add to New Business: F. cancel May 17 <sup>th</sup> Meeting						
<b>Vote</b>	5	Yea	5	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously						

## NEW BUSINESS

<b>Subject</b>	<b>Lease with CSDC 300 Industrial Blvd NE</b>						
<b>Motion</b>	Approve the lease with CSDC for 300 Industrial Blvd						
<b>Made by</b>	Bob Kreischer		<b>Seconded</b>		Katia Colon-Holmers		
<b>Discussion</b>	Carl will get the average repairs and maintenance costs from the last 3-5 years. Years of roof, HVAC system and repairs and maintenance on such items. Carl will present these number at the June meeting and they will be embedded in the 16-17 operating budget.						
<b>Vote</b>	5	Yea	5	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously						

<b>Subject</b>	<b>Approve sublease with Dunn Livery, co-tenant at 300 Industrial Blvd NE</b>						
<b>Motion</b>	Approve sublease with Dunn Livery, co-tenant at 300 Industrial Blvd. NE						
<b>Made by</b>	Melissa Storbakken		<b>Seconded</b>		Bob Kreischer		
<b>Discussion</b>	None						

Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

<b>Subject</b>	<b>Approve community partner agreement with Kaboom! for playground donation</b>						
Motion	Approve the community partner agreement with Kaboom!						
Made by	Katia Colon-Holmers		Seconded		Joanna Schneider		
Discussion	We need to provide 10% of the cost and 100 volunteers on the day of the installation.						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

<b>Subject</b>	<b>Authorization letter of intent for Kaboom! playground</b>						
Motion	Go forward with a letter of intent with Kaboom!						
Made by	Melissa Storbakken		Seconded		Katia Colon-Holmers		
Discussion	None						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

<b>Subject</b>	<b>Approve Bille Bus Co.</b>						
Motion	Approve the revised contract with Bille Bus Co.						
Made by	Melissa Storbakken		Seconded		Katia Colon-Holmers		
Discussion	GPS in every bus, sub drivers must have correct routes Monthly inspections have all been clean Increased training with drivers						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

<b>Subject</b>	<b>May 17<sup>th</sup> board meeting</b>						
Motion	Cancel the May 17 <sup>th</sup> meeting						
Made by	Melissa Storbakken		Seconded		Bob Kreischer		
Discussion	None						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 5:57 PM						
Made by	Melissa Storbakken		Seconded		Katia Colon-Holmers		
Discussion	None						
Vote	5	Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Melissa Storbakken