

Minutes

Northeast College Prep

Board Meeting

Tuesday Mar 18, 2014 @ 7:00 PM at TBD

Board Members Present

C. Carter, E. Goff, K. Colon-Holmers, M. Storbakken, R. Muhtadie

Guests Present

C. Phillips, E. Sass, Kevin Peck, M. Brown

I. Opening Items

Call the Meeting to Order

E. Goff called a meeting of the board of trustees of Northeast College Prep to order on Tuesday Mar 18, 2014 @ 7:05 PM at TBD.

Approval of Agenda

M. Storbakken made a motion to approve the agenda as presented.

R. Muhtadie seconded the motion.

The board **VOTED** to approve the motion.

Approve Minutes

C. Carter made a motion to approve minutes from the Board Meeting on 02-25-14.

M. Storbakken seconded the motion.

The board **VOTED** to approve the motion.

II. General Updates

Community Outreach, Website, Training, Parent recruitment to Board, Federal Grant

Carl shared the current enrollment numbers and where these students live. Recruiting in Latino community is going well. Teacher interviews and hiring has started.

Facility Updates

Kevin Peck shared the draft lease.

III. Finance

Financial Report February

M. Storbakken made a motion to accept the February financial report.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

IV. Governance

Approval of Policy 417-Chemical Use and Abuse

M. Storbakken made a motion to approve all policies as presented with the exception to policy 506, VIII, Paragraph B changed to: "If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.".

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

Approval of Policy 418-Drug-Free Workplace/Drug-Free School

Approval of Policy 419-Tobacco-Free Environment

Approval of Policy 506-Student Discipline

Approval of Policy 514-Bullying

Approval of Policy 515-Protection and Privacy of Pupil Records

Approval of Policy 516-Student Medication

Approval of Policy 524-Internet Acceptable Use and Safety

Approval of Policy 590-Early Entrance and Grade Acceleration

Approval of Procurement Policy and Procedure for Federal CSP Grant Funding

Approval of Policy 504-Student Dress and Appearance

Admissions Policy

E. Goff made a motion to amend the available enrollment by grade for school year 2014-2015 to cap 3rd grade seats at 28.

M. Storbakken seconded the motion.

The board **VOTED** to approve the motion.

V. Other Business

Approval of Employee Health Benefits package

Carl presented his chosen plan.

Approve Revised NECP School day and Calendar

M. Storbakken made a motion to revise the school day and school calendar for 14-15 as presented.

E. Goff seconded the motion.

The board **VOTED** to approve the motion.

Discuss vendor quotes: busses, food, copiers, computers, student information system

Carl shared the quotes and comparisons for bus vendors, food service vendors, copier vendors, computers, and the chosen student information system.

Discuss curriculum packages and spending

Carl presented the curriculum packages and the cost of each program.

Approve languages to be offered

M. Storbakken made a motion to approve Spanish and Arabic as the world languages offered.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

Approve Student Uniform Guidelines

M. Storbakken made a motion to approve the uniform guidelines as presented.

E. Goff seconded the motion.

The board **VOTED** to approve the motion.

Discuss timeline to follow-up with accepted families

Carl is doing a robo-call to remind families about the enrollment packet deadline of March 31st.

Approve NECP to pursue IB Authorization

M. Storbakken made a motion to authorize the Director to apply to be an IB World School.

C. Carter seconded the motion.

The board **VOTED** to approve the motion. The board fully supports the pursuit of IB authorization.

VI. Closing Items

Adjourn Meeting

C. Carter made a motion to adjourn the meeting.

M. Storbakken seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 09:00 pm.

Respectfully Submitted,

M. Storbakken