

BOARD MEETING MINUTES

Tuesday, July 25, 2017, 6:00 PM

Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Interim Board Chair, Joanna Schneider called to order the meeting at 6:28 PM on Tuesday, July 25, 2017.

Board Members/Director Present or Absent:

| Name | Present/Absent |
|---|----------------|
| Carl Phillips (Director & ExOfficio) | P |
| Erika Sass (Assistant Director, ExOfficio) | P |
| Mohamed Elmi (Parent Member) | P |
| Katia Colon-Holmers (Community member) | P |
| Courtney Carter (Treasurer) | P |
| Joanna Schneider (Teacher member/Board Chair) | P |
| Jessica Waletski (Parent member) | P |
| Joe Cole (Teacher member/Secretary) | P |
| Jenna McKenney (Teacher member) | P |
| Bill Graves (Community member) | P |

| Name | Position/Role |
|--------------|-------------------|
| Nate Eklund | Eklund Consulting |
| Beth Finch | Charter Source |
| Nick Taintor | Accountant BKDA |

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

| Approve July 25 agenda | | | | | | | |
|------------------------|--|----------|---------------------|-----|---|---------|---|
| Motion | Approve the agenda with stated changes | | | | | | |
| Made by | Jessica Waletski | Seconded | Katia Colon-Holmers | | | | |
| Discussion | New Business: - Move Board Development proposals up in the agenda - Add new item to discuss Strategic Plan | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

| Approve Board minutes from June 6, 2017 | | | | | | | |
|---|-----------------------------------|----------|--------------|-----|---|---------|---|
| Motion | Approve the June 6, 2017, minutes | | | | | | |
| Made by | Courtney Carter | Seconded | Mohamed Elmi | | | | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

NEW BUSINESS

| | | | | | | | |
|------------|---|--|--|--|--|--|--|
| | Update on lease | | | | | | |
| Discussion | - Nick Taintor explained updates regarding new building lease | | | | | | |

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|------------|---|----------|---------------------|-----|---|---------|---|
| | Approve plan to work with Great Minnesota Schools on Board Development Program and discuss proposals from Charter Source and Eklund Consulting | | | | | | |
| Motion | Imbue Carl with authority to make selection of Board Development Program consultant pending positive references | | | | | | |
| Made by | Bill Graves | Seconded | Katia Colon-Holmers | | | | |
| Discussion | Beth Finch provided background information of Charter Source services Nate Eklund provided background information of Eklund Consulting services | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

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|------------|--|----------|------------------|-----|---|---------|---|
| | Approve designation of Carl Phillips as identified official with authority to authorize user access to MDE websites | | | | | | |
| Motion | Approve designation of Carl Phillips as identified official with authority to authorize user access to MDE websites | | | | | | |
| Made by | Katia Colon-Holmers | Seconded | Jessica Waletski | | | | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

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|------------|---|----------|---------------------|-----|---|---------|---|
| | Approve Special Education statement of assurance for 2017-2018 school year | | | | | | |
| Motion | Approve Special Education statement of assurance for 2017-2018 school year | | | | | | |
| Made by | Bill Graves | Seconded | Katia Colon-Holmers | | | | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

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|------------|--|----------|-----------------|-----|---|---------|---|
| | Approve personnel recommendations | | | | | | |
| Motion | Approve personnel recommendations | | | | | | |
| Made by | Mohamed Elmi | Seconded | Courtney Carter | | | | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

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|------------|--|----------|------------------|-----|---|---------|---|
| | Approve board meeting dates for 2017-2018 school year | | | | | | |
| Motion | Approve board meeting dates for 2017-2018 school year | | | | | | |
| Made by | Courtney Carter | Seconded | Joanna Schneider | | | | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

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| | Accept donations from Smikis Foundation, Graves Foundation, Minnesota Comeback, David Winton Bell Foundation | | | | | | |
| Motion | Accept donations from Smikis Foundation, Graves Foundation, Minnesota Comeback, David Winton Bell Foundation | | | | | | |

| | | | |
|------------|---------------------------|----------|-----------------|
| Made by | Jessica Waletski | Seconded | Jenna McKenney |
| Discussion | None | | |
| Vote | 8 | Yea 8 | Nay 0 Abstain 0 |
| Decision | Motion passed unanimously | | |

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|------------|--|----------|-----------------|
| | Approve plan to work with Great Minnesota Schools on Executive Coaching program for Director and Assistant Director | | |
| Motion | Approve plan to work with Great Minnesota Schools on Executive Coaching program for Director and Assistant Director | | |
| Made by | Katia Colon-Holmers | Seconded | Mohamed Elmi |
| Discussion | Carl explains role of EdFuel program in Executive Coaching | | |
| Vote | 8 | Yea 8 | Nay 0 Abstain 0 |
| Decision | Motion passed unanimously | | |

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|------------|--|----------|-----------------|
| | Approve plan to work with Achievement Network (A-Net) on teacher observation and coaching, subsidized by Minnesota Comeback | | |
| Motion | Approve plan to work with Achievement Network (A-Net) on teacher observation and coaching, subsidized by Minnesota Comeback | | |
| Made by | Courtney Carter | Seconded | Bill Graves |
| Discussion | Carl explains history and focus of Achievement Network | | |
| Vote | 8 | Yea 8 | Nay 0 Abstain 0 |
| Decision | Motion passed unanimously | | |

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| | Strategic Plan | | |
| Discussion | - Plan to review updated Strategic Plan after official MCA results are announced during August Board Meeting | | |

DIRECTOR REPORT

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|------------|---|--|--|
| | Recruitment/Enrollment Update | | |
| Discussion | Current Enrollment: 43 in Kindergarten; 50 in 1 st grade (5 on waiting list); 52 in 2 nd grade (40 on waiting list); 48 in 3 rd grade (6 on the waiting list); 52 in 4 th grade (18 on waiting list); 41 in 5 th grade; 45 in 6 th grade = 331 total Budgeted: 315 | | |

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| | Academic Report | | |
| Discussion | - Focus on small schools model next year | | |

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| | Review of Board committees and plans moving forward | | |
| Discussion | - Governance and Academic committees schedule meeting to occur prior to next Board Meeting | | |

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

| | | | | | | | |
|------------|---------------------------|-----|---|----------|---|------------------|---|
| Motion | Adjourn at 8:19 | | | | | | |
| Made by | Katia Colon-Holmers | | | Seconded | | Joanna Schneider | |
| Discussion | None | | | | | | |
| Vote | 8 | Yea | 8 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously | | | | | | |

Respectfully submitted by Joe Cole