

BOARD MEETING MINUTES

Monday, December 19, 2016, 6:09 PM
Location of Meeting: 300 Industrial Blvd. NE

Call to order: The Interim Board Chair, Joanna Schneider called to order the meeting at 6:09 PM on Monday, December 19, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Carl Phillips (Director & ExOfficio)	P
Erika Sass (Assistant Director, ExOfficio)	P
Mohamed Elmi (Parent Member)	P
Katia Colon-Holmers (Community member)	P
Courtney Carter (Treasurer)	P
Joanna Schneider (Teacher member/Interim Board Chair)	P
Redouane Elattaoui (Parent member)	A
Joe Cole (Teacher member/Interim Secretary)	P
Jenna McKenney (Teacher member)	P
Bill Graves (Community member)	P

Name	Position/Role
Nick Taintor	Financial Manager BKDA

Northeast College Prep Mission

Northeast College Prep will ensure strong academic, social-emotional, and talent development in every member of its diverse student body, thereby positioning each student for college graduation, career success, and positive community impact.

AGENDA and MINUTES

December 19, 2016							
Motion	Approve the agenda with stated changes						
Made by	Bill Graves	Seconded	Katia Colon-Holmers				
Discussion	NEW BUSINESS: -						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

November 15, 2016 Minutes			
Motion	Approve the November 15 th minutes		
Made by	Courtney Carter	Seconded	Katia Colon-Holmers

Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

NEW BUSINESS

	Approve Personnel Recommendations						
Motion	Approve Personnel Recommendations						
Made by	Katia Colon-Holmers			Seconded	Jenna McKenney		
Discussion	- edit: Kawsar Abdirashid will start January 17th						
Vote	6	Yea	6	Nay	0	Abstain	1
Decision	Motion passed unanimously						

	Accept Donations						
Motion	Accept donations from RKMFC Foundation for Children, Soran Family Fund, Minneapolis Foundation, Give to the Max supporters, and Great Minnesota Schools						
Made by	Joanna Schneider			Seconded	Bill Graves		
Discussion	- addition: Minneapolis Foundation						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve November 2016 Financial Report						
Motion	Approve November 2016 financial report						
Made by	Courtney Carter			Seconded	Katia Colon-Holmers		
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Approve revised FY217 Budget						
Motion	Approve revised FY17 budget						
Made by	Katia Colon-Holmers			Seconded	Mohamed Elmi		
Discussion							
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

	Board Finance Training: How to read a financial report						
Discussion	Nick Taintor of BKDA provided training on how to read a financial report						

DIRECTOR REPORT

	Recruitment/Enrollment Update						
Discussion	Current Enrollment: 262 Budgeted: 290 Recruitment: 23 for Kindergarten next year enrolled						

	Update on plan for Strategic Planning process						
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Discussion	- \$35,000 grant from Great Minnesota Schools to pursue strategic planning
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	Discuss Board Officer elections (Chair, Treasury, Secretary)
Discussion	- Elections will be held in February

AUTHORIZER INPUT

None

PUBLIC COMMENT

None

ADJOURNMENT

Motion	Adjourn at 7:39 PM						
Made by	Katia Colon-Holmers	Seconded	Bill Graves				
Discussion	None						
Vote	7	Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously						

Respectfully submitted by Joe Cole