

Minutes

Northeast College Prep

Board Meeting

Tuesday Apr 15, 2014 @ 7:00 PM at CSP

Board Members Present

C. Carter, E. Goff, K. Colon-Holmers, M. Storbakken, R. Muhtadie

Guests Present

Brian Sweeney, C. Phillips, E. Sass, Kevin Peck, M. Brown

I. Opening Items

Call the Meeting to Order

E. Goff called a meeting of the board of trustees of Northeast College Prep to order on Tuesday Apr 15, 2014 @ 7:08 PM at CSP.

Approval of Agenda

E. Goff made a motion to approve the agenda.

R. Muhtadie seconded the motion.

The board **VOTED** to approve the motion.

Approve Minutes

R. Muhtadie made a motion to approve minutes from the Board Meeting on 03-18-14.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

II. General Updates

Community Outreach, Parent recruitment to Board

Enrollment: as of April 15, 2014 we have 101 completed enrollment packets. Outreach workers are contacting parents to help get the remaining enrollment packets completed. Half the teachers have been hired so far. Carl Met with The Soren Family Foundation and Phil Soren is willing to talk to other foundations about NECP. Thanks to Global for letting Carl and Erika have the teaching candidates do demonstration lessons in Global Academy classrooms. NECP is in the Northeaster and The Journal.

Facility Updates

Discussion of next steps with the building owner, the build-out, and the final steps to get the lease signed.

Change of Title for Erika Sass

M. Storbakken made a motion to change Erika Sass's title from Dean of Teaching and Learning to Assistant Director of Northeast College Prep.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

Financial Report March

R. Muhtadie made a motion to accept the financial report for March.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

IV. Governance

Approval of Policy 501- School Weapons

Approval of Policy 502-Search of Lockers

Approval of Policy 521- Student Disability Nondiscrimination

Approval of Policy 522- Student Sex Nondiscrimination

Approval of Policy 526- Hazing Prohibition

Approval of Policy 531- The Pledge of Allegiance

Approval of Policy 532- Use of Peace Officers and Crisis Teams

Approval of Policy 533- Wellness

R. Muhtadie made a motion to 501 School Weapons, 502 Search of Lockers, 521 Student Disability Nondiscrimination, 522 Student Sex Nondiscrimination, 526 Hazing Prohibition, 531 The pledge of Allegiance, 532 Use of Peace Officers and Crisis Teams, 533 Wellness as presented.

M. Storbakken seconded the motion.

The board **VOTED** to approve the motion.

V. Other Business

Personnel Recommendations

M. Storbakken made a motion to approve the April 15, 2014 personnel recommendations.

E. Goff seconded the motion.

The board **VOTED** to approve the motion.

Approve revised teacher salary scale (revisions highlighted)

M. Storbakken made a motion to approve the revised April 15, 2014 pay scale.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

Approve revised uniform guidelines

M. Storbakken made a motion to approve the revised April 15, 2014 Uniform Guidelines for 2014-2015.

C. Phillips seconded the motion.

The board **VOTED** to approve the motion.

Important Budget- and Operations-related information

Curriculum Packages

C. Carter made a motion to adopt the following curriculum packages as presented: International Baccalaureate (teacher created curriculum for Arabic, Spanish, PE, Art, K-6 LA, Science, and Social Studies, Reading Streets, Investigations Math, Houghton Mifflin Calendar Math, Being a Writer, ENVoY Classroom Management, Responsive Classroom, Second Step, FAST Reading Assessment, Seeking Educational Equity and Diversity S.E.E.D.

M. Storbakken seconded the motion.

The board **VOTED** to approve the motion.

Discuss staffing plan

Carl and Erika shared the progress made in the hiring staff for the 2014-2015 SY.

Transportation Contract

E. Goff made a motion to approve the transportation contract for 2014-2015 with Bille Bus Transportation, Inc. as presented.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

Auditor Contract

Tabled until April 29, 2014.

Food Contract

C. Carter made a motion to approve the food catering contract for 2014-2015 with Ali's Catering and Food Distribution as presented.

E. Goff seconded the motion.

The board **VOTED** to approve the motion.

Staff Manual

M. Storbakken made a motion to approve the Staff Handbook for 2014-2015 as presented.

C. Carter seconded the motion.

The board **VOTED** to approve the motion.

Approve staff absence policy

E. Goff made a motion to approve the Staff Absence Policy for 2014-2015 as presented.

K. Colon-Holmers seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:51 pm.

Respectfully Submitted,

M. Storbakken